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# QAC Step by Step OTS Summary Report

FGIS *online*



# QAC Home page

QAC Home 0.0.0

## Quality Assurance Control Home Page

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# QAC Reports

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## Quality Assurance Control ReportsMenu

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**SIMS:** [Summary Combined](#) – Local and National  
[Summary Comparison](#) – Local vs. National  
[Summary Jurisdiction](#) – Local or National  
[Agency Detail](#) – Accuracy value and breakdown of factors exceeding tolerances – per OSP & SSP  
[Agency Rollup \(HDQ\)](#) – Accuracy value and breakdown of factors exceeding tolerances – FGIS System

**Opinion:** [Summary](#) – Summarized by OSP, Commodity, Inspector, Factor  
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**OTS:** [Summary](#) – Summarized by OSP, Commodity, Inspector, Factor  
[Detail](#) – Individual Opinion results

**STEP:** [Summary](#) – Summarized by OSP, SSP, and Inspector  
[Rollup](#) – Summarized by OSP  
[Detail](#) – Individual STEP results

**PAS:** [Summary](#) – Summarized by OSP, Inspector, Commodity, Factor  
[Detail](#) – Individual Performance Appraisal Samples results



# OTS Summary Report

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- ▶ Reports were developed for maximum flexibility while requiring a minimum number of selections.
- ▶ This report shows a rolled up view of OTS supervisions by OSP, commodity, inspector, and factor.
- ▶ The Score value =  $\frac{((\text{original Result} - \text{Minus correction}))}{(\text{original Result} + \text{Plus correction})} * 100$

Over The Shoulder Summary Report  
 Date Range: 6/13/2011 to 6/13/2012

OSP= OSP

Commodity	Factor	# of Original	Original	Plus	Minus	Sup.	Score	# of Sup.
OSP								
Service Point								
Dark Northern Spring Wheat (DNS)		Inspector #1						
	DHV	1	74.80	0.00	0.60	74.20	99.20	1
Hard Red Winter Wheat (HRW)		Inspector #2						
	CCL	3	0.00	0.00	0.00	0.00	100.00	3
	WOCL	3	0.17	0.00	0.17	0.00	66.67	3
Northern Spring Wheat (NS)		Inspector #1						
	DHV	1	66.10	0.00	5.40	60.70	91.83	1
Northern Spring Wheat (NS)		Inspector #2						
	DHV	1	66.30	0.00	4.00	62.30	93.97	1
Soft White Wheat (SWH)		Inspector #3						

- Shown are the commodity, factor, number of OTS in average, average of original results, average of plus corrections, average of minus corrections, average of corrected OTS results, average score value, and number of OTS supervisions.

- Report is sorted by OSP, service point, commodity, inspector, and factor.



# OTS Report - parameters

## Reports

\*At least one search criteria must be entered.\*

Report Type:

Review Date Range:  To

OSP:

FGIS - Analytical Services Group	
FGIS - Cedar Rapids Field Office	
FGIS - Crowley Suboffice	
FGIS - Domestic Inspection Operatic	
FGIS - Field Management Division (F	
FGIS - Grading Services Lab	
FGIS - Grand Forks Field Office	
FGIS - League City Field Office	
FGIS - Moscow Suboffice	
FGIS - New Orleans Field Office	
FGIS - NIR Group	
FGIS - Portland Field Office	
FGIS - Stuttgart Field Office	
FGIS - Subjective Analysis and Boar	
FGIS - Toledo Field Office	

Select >> << Remove

Service Point:  Select one or more OSPs and click 'Refresh'

Inspector:  Select one or more OSPs and click 'Refresh'

Review Inspector:  Select one or more OSPs and click 'Refresh'

Commodity:

Buckwheat (BUCK)	
Buckwheat Hulls (BUHL)	
Confectionary Sunflower Seed (CSF)	
Crambe (CRAM)	
Hops (H)	
Khorasan (KHOR)	
Millet (MILLET)	
Mustard Seed (MS)	
Popcorn (PS)	
Rapeseed (RAPE)	
Safflower Seed (SAF)	
Wheat (WHEAT)	
WHEAT (CTLWHT)	
Whole Buckwheat Groats (WBWG)	
Wild Rice (WR)	

Select >> << Remove

Select one or more commodities and click 'Refresh'

Factors:

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Select >> << Remove

Lots of flexibility.

The Review Date range is the only required selection.

# Choosing parameters

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- ▶ The only mandatory field is Review Date Range.
- ▶ Additional filtering choices are:
  - ▶ OSP – If you have rights to more than one OSP you can limit your selections to one or more OSP.
  - ▶ Service Point – if you want to limit your report to one or several service points
  - ▶ Inspector – one or more individuals
  - ▶ Review Inspector – one or more individuals
  - ▶ Commodity – one or more grains/classes
  - ▶ Factor – one or more factors
    - ▶ \*\* if you want a particular factor {example DKT} over several commodities then you'll need to:
      - Pick one commodity
      - Press Refresh for the Factor list
      - Choose one or more factors {DKT}
      - Back in the commodity box, remove all commodities
    - ▶ Your report will now be for that factor {DKT} in all commodities

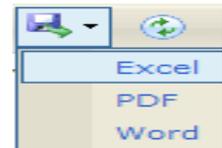
# Tool Bar



**SIMS Summary Combined Report**  
Inspected Date Range: 4/ 5/ 2000 to 4/ 5/ 2012

Factor	UoM	# of Samples	ORIG AVG	SIMS AVG	DIFF AVG	WL	AL	Accuracy %
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- ▶ There are several icons in the bar above the report title. The left and right arrows allow you to move page to page in your report
- ▶ The page width allows you to make the view larger or smaller.
- ▶ You can enter a value to search your document in the blank box and press find (like inspector name).
- ▶ The next icon will allow you to save this report as either an Excel spreadsheet, a PDF file, or Word document.
- ▶ The round icon is a refresh button.
- ▶ The printer icon allows you to print the report.



# Contacts

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- Comments and Questions can be directed to:
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