
QAC Step by Step

Edit New STEP

FGIS *online*



QAC Home page

The screenshot shows the QAC Home page layout. At the top left, the breadcrumb 'QAC Home' is visible. The main header is 'Quality Assurance Control Home Page' with version '0.0.0' on the right. The page is organized into several sections: Performance, Supervision Samples, Ability, Other, Reports, Graphs, and Administration. A blue arrow points to the 'Create New Targeted STEP' link in the Performance section.

[QAC Home](#) 0.0.0

Quality Assurance Control Home Page

Performance

- [Create New Targeted SIMS](#)
- [Edit New SIMS](#)
- [Edit Existing SIMS](#)
- [Create New Targeted STEP](#)
- [Edit New STEP](#)
- [Edit Existing STEP](#)

Supervision Samples

- [Create Domestic Complaint](#)
- [Edit Existing Domestic Complaints](#)
- [Create Foreign Complaint](#)
- [Edit Existing Foreign Complaints](#)

Ability

- [Edit Existing Corrective Action](#)
- [Create New Opinion](#)
- [Edit Existing Opinion](#)
- [Create New OTS](#)
- [Edit Existing OTS](#)
- [Create New PAS](#)
- [Edit Existing PAS](#)
- [Create New Referee](#)
- [Edit Existing Referee](#)
- [Create New Survey](#)
- [Edit Existing Survey](#)
- [Create New Voluntary STEP](#)
- [Edit Existing Voluntary STEP](#)

Other

- [Early Alert Program](#)
- [SIMS Record Search](#)
- [STEP Record Search](#)

Reports

- [Reports](#)

Graphs

- [Graphs](#)

Administration

- [SIMS Tolerances](#)
- [SIMS Distribution Rates](#)
- [Random SIMS Stratified Rates](#)
- [Flagged SIMS Profiles](#)
- [Random STEP Submission Rates](#)
- [Flagged STEP Profiles](#)
- [Factor Threshold Score](#)

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The small link at the top left (example is “QAC Home”) is called a Breadcrumb. These can be clicked to navigate to other pages or come back “Home”.

Subjective Testing and Evaluation Process (STEP)

- ▶ A tool designed to minimize interpretive variability within subjective factor determinations in all graded commodities. The BAR reviews the factor separations of the OSP QAS, while the OSP QAS reviews the factor separations of the inspector. There are four types of STEP – Random (RSTEP), Targeted (TSTEP), Flagged, (FSTEP) and Voluntary (VSTEP).
- ▶ Targeted STEP are created with the Create New Targeted STEP link.
- ▶ Flagged STEP profiles are created with the Flagged STEP Profiles link.
- ▶ Voluntary STEP are created with the Create New Voluntary STEP link.
- ▶ OSP QAS or BAR has the ability to enter their results by clicking the Edit New STEP or Edit Existing STEP link.

Edit New STEP

Quality Assurance Control New STEP List

STEP Type: STEP Jurisdiction:

Action	QAC ID	STEP Type	STEP Status	Service Point	File Sample ID	Sublot #	Load Order Number	SIMS Class	Inspection Date	Original Inspector	SIMS Supervision Date	SIMS Inspector
Edit	2054	Voluntary	New	155400	7423			Hard Red Winter Wheat (HRW)	7/5/2009	LORD, MICHEAL L - 19065	11/6/2009	DAWSON, RON D - 01601
Edit	1722	Voluntary	New		CRIX 173409			Yellow Corn (YC)	11/22/2006	BIRD, JOEL L. - 15007	11/5/2009	CROWLEY, LARRY L - 01403
Edit	2048	Voluntary	New	155400	7469			Hard Red Winter Wheat (HRW)	7/5/2009	LORD, MICHEAL L - 19065	11/4/2009	LORD, MICHEAL L - 19065
Edit	2063	Targeted	New	155400	7391			Hard Red Winter Wheat (HRW)	7/5/2009	LORD, MICHEAL L - 19065	11/3/2009	Millerd, Ricky J - 99122
Edit	1842	Targeted	New	151120	14			Hard Red Winter Wheat (HRW)	7/5/2009	KEMMERER, JAMES L. - 50364	11/3/2009	LAUBER, GREGORY A - 19064
Edit	1843	Targeted	New	151060	67			Hard Red Winter Wheat (HRW)	7/5/2009	PERKINS, ADAM - 50682	11/3/2009	HICKS, LEONARD J - 02874
Edit	2016	Targeted	New	170596	N/A		10BC003	Yellow Corn (YC)	10/19/2009	Grigsby, Dorothy J - 88904	11/3/2009	Magee, James S - 91677
Edit	2030	Flagged	New	121674	A5DC3I		#03	Soft Red Winter Wheat (SRW)	10/26/2009	Damm, Donald E - 87040	11/3/2009	Damm, Donald E - 87040

- Page lists all new STEP records that have not been reviewed.
- Can click on the STEP Type drop-down to view a specific type - Random, Targeted, Flagged, Voluntary
- BAR/GSL may click the STEP Jurisdiction drop-down to view just the National or Local selections.
- Click the word Edit to pull up a record.

STEP Edit

STEP Edit

SIMS | **STEP**

QAC ID: 1242 **Jurisdiction:** National
OSP: Missouri Department of Agriculture **Service Point:** 247310
STEP Status: New **File Sample ID:** 2694
Lot Number: **Sublot Number:** **Service Types:** Official Submitted (USGSA)
Movement: **Carrier Type:** **Carrier ID / Name:** DAMBACH 290976

SIMS: **BAR:**
Class / Subclass: Soft Red Winter Wheat (SRW) Soft Red Winter Wheat (SRW) [v]
Date: 4/14/2010 []
Inspector: DUNCAN, DEREK a - 44283 [] **Set** [v]

Factor (uom)	Supervision Result	Plus	Minus	Result	Score	Remarks
DKT (%)	5.2	[.2]	[.1]	5.30	94.44%	[]
ODOR (N/A)	Musty					Sour []

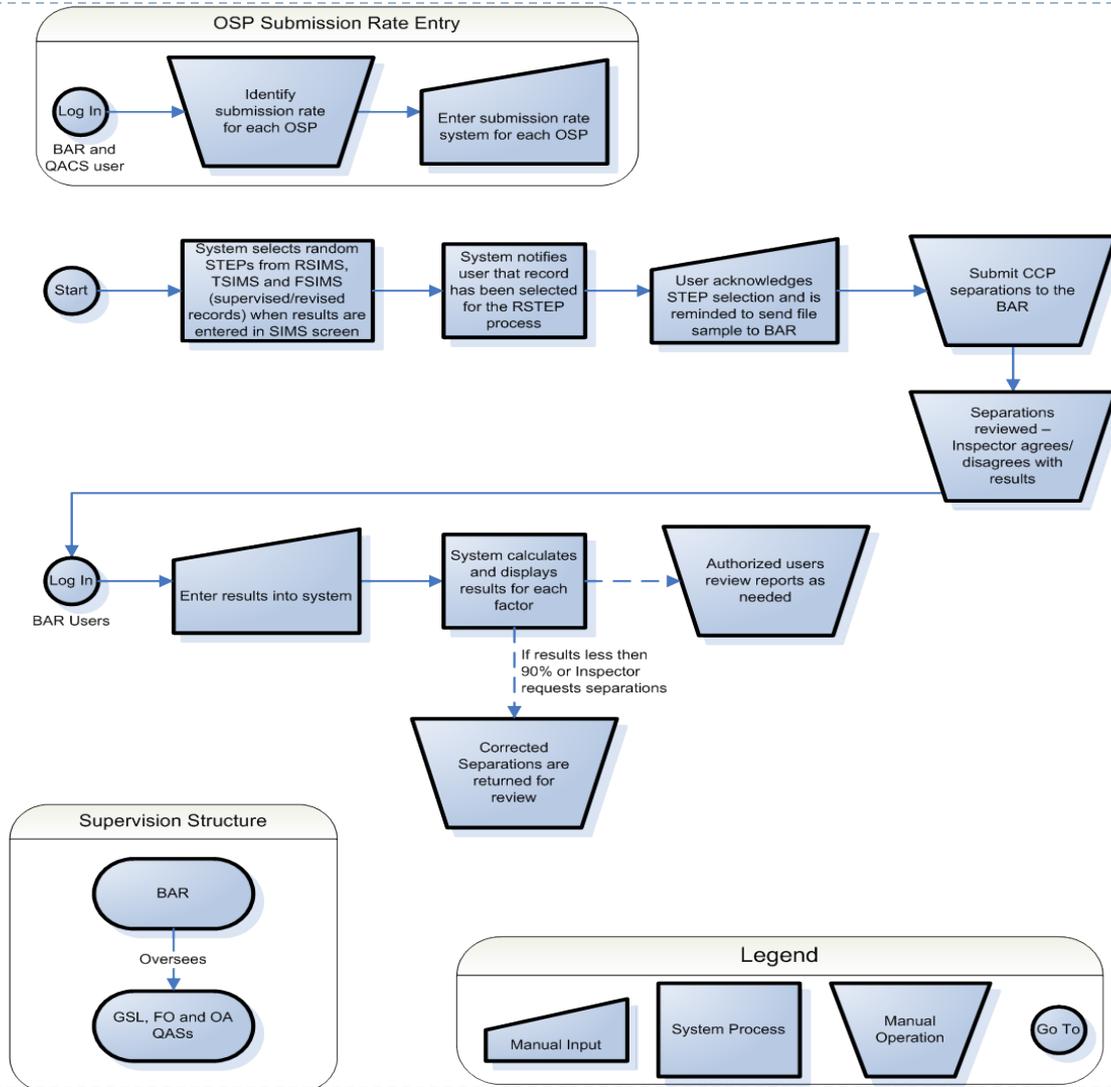
More Factors...

Remarks:
[]

Save **Return**

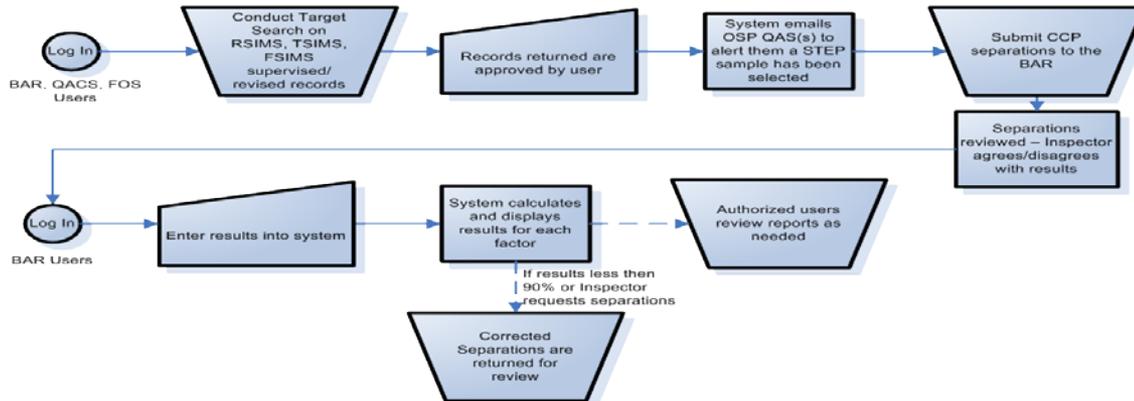
- OSP QAS/BAR enters the Plus, Minus, Supervision inspector number or name, and Supervision Date.
- Enter supervision odors (& all non-numeric factors) in Remarks for the factor.
- Result and Score are calculated at data entry.
- Remarks can be added for each factor and/or the sample.

RSTEP Flow chart

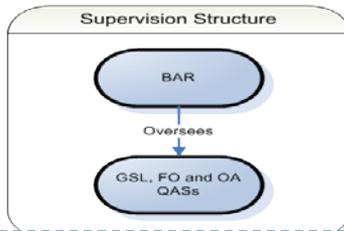
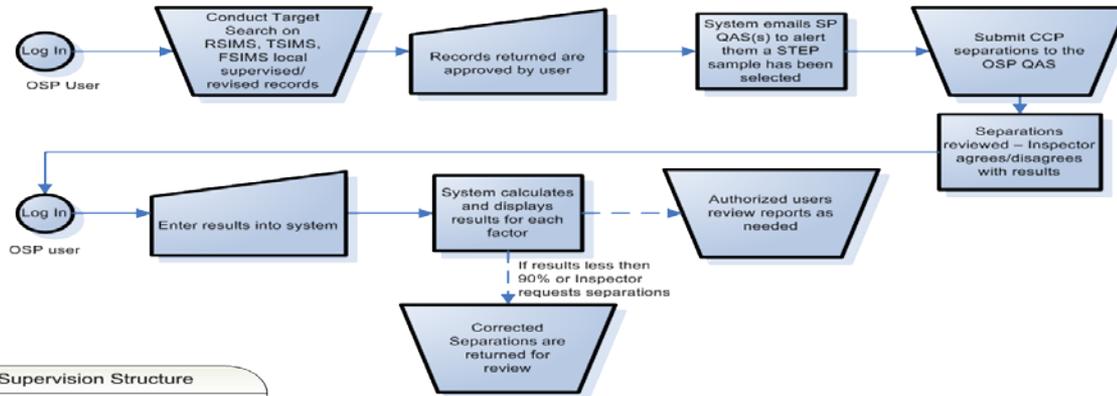


TSTEP Flow Chart

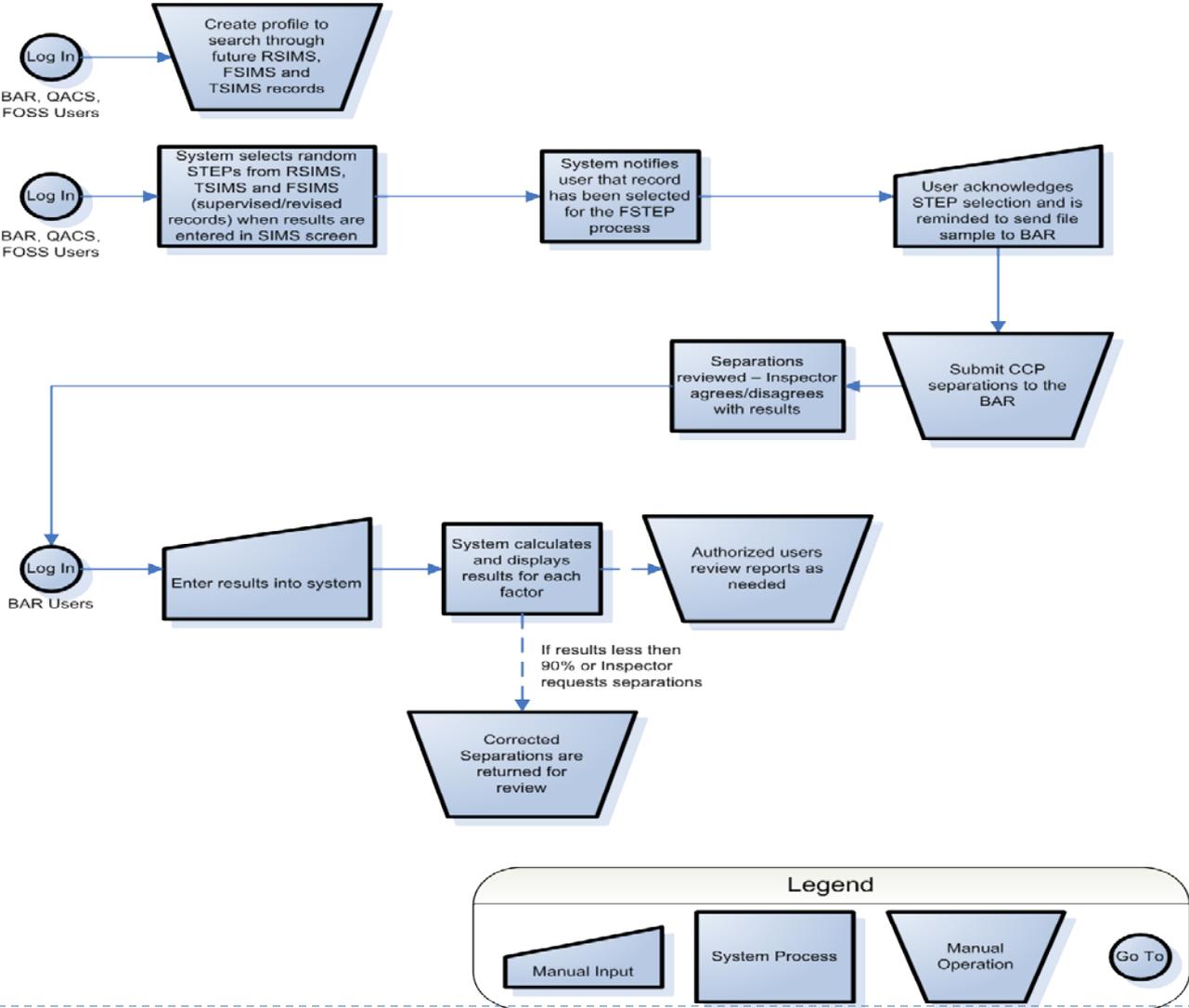
National TSTEP Proposed Business Process



Local TSTEP Proposed Business Process

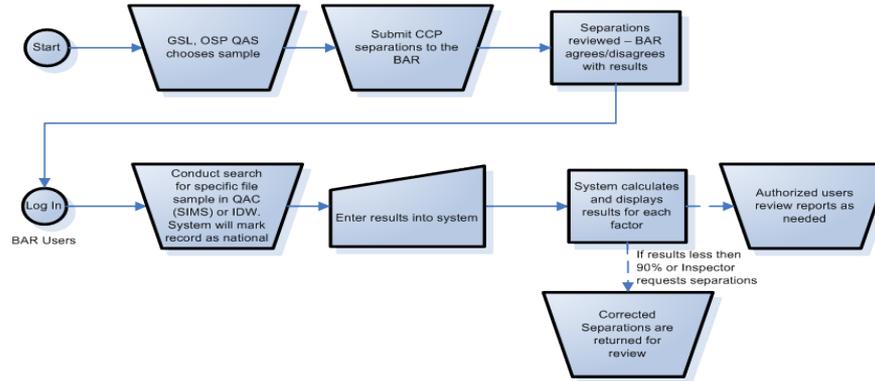


FSTEP Flow Chart

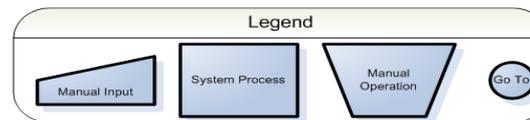
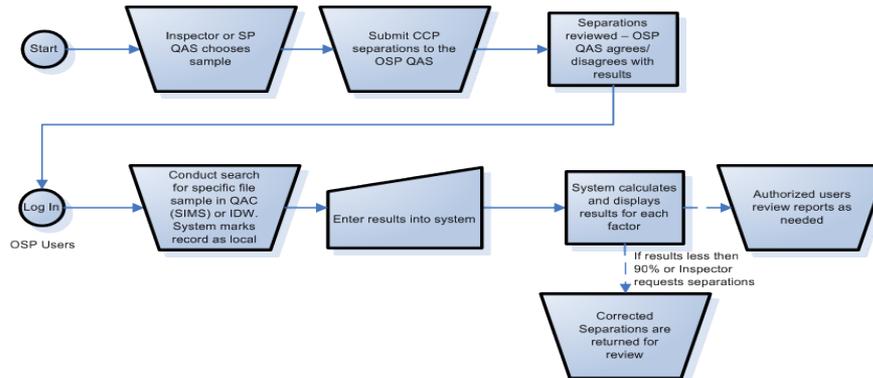


VSTEP Flow Chart

National VSTEP Proposed Business Process



Local VSTEP Proposed Business Process



Contacts

- Comments and Questions can be directed to:

 - QAC Project Manager
 - Anita Heckenbach anita.d.heckenbach@usda.gov 816-659-8402
 - USDA-FGIS-QACS
 - Ken Critchfield {Retired}
 - QAC Team members
 - David Ayers cdgid@aol.com
 - Jim Brown {Retired}
 - Larry Freese {Retired}
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