
QAC Step by Step

Edit Existing Voluntary STEP

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QAC Home page

The screenshot shows the QAC Home page with a navigation bar at the top containing links for Home, About GIPSA, Help, Contact Us, and Logoff. Below the navigation bar is a red header with the text "Quality Assurance Control Home Page" and the version number "0.0.6". The main content area is divided into several sections: Performance, Supervision Samples, Ability, Other, and Administration. Each section contains a list of links for creating and editing various items. A blue arrow points to the "Create New Voluntary STEP" link in the Performance section. At the bottom of the page, there is a footer with links for GIPSA | USDA.gov, FOIA, Accessibility Statement, Privacy Policy, Non-Discrimination Statement, Information Quality, FirstGov, and White House.

Home | About GIPSA | Help | Contact Us | Logoff

QAC Home 0.0.6

Quality Assurance Control Home Page

Performance	Supervision Samples
Create New Targeted SIMS Edit New SIMS Edit Existing SIMS	Create Domestic Complaint Edit Existing Domestic Complaints
Create New Targeted STEP Edit New STEP Edit Existing STEP	Create Foreign Complaint Edit Existing Foreign Complaints
Ability	Other
Edit Existing Corrective Action	Early Alert Program
Create New Opinion Edit Existing Opinion	Administration
Create New OTS Edit Existing OTS	SIMS Tolerances SIMS Distribution Rates
Create New PAS Edit Existing PAS	Random SIMS Stratified Rates Flagged SIMS Profiles
Create New Referee Edit Existing Referee	Random STEP Submission Rates Flagged STEP Profiles
Create New Survey Edit Existing Survey	Factor Threshold Score
Create New Voluntary STEP Edit Existing Voluntary STEP	

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The small link at the top left (example is “QAC Home”) is called a Breadcrumb. These can be clicked to navigate to other pages or come back “Home”.

Voluntary Step

- ▶ Voluntary STEP are samples that inspectors submit for review. An inspector submits samples to the QAS for review, while OSP QAS may submit samples to the BAR for review.
- ▶ The OSP QAS and BAR will use the Create New Voluntary STEP link to enter criteria to search QAC and IDW (BAR can only search QAC) for information. The sample must have been certificated and the record uploaded into IDW for it to appear in the list.
- ▶ If the sample is not listed, either wait until the information is in IDW or enter data as an Over-the-shoulder.

Voluntary Step

- ▶ OSP QAS is able to use the Request VSTEP checkbox on the Edit SIMS screen to submit request to the BAR.
- ▶ The OSP QAS and BAR will use the Edit Existing Voluntary STEP link to enter their results.

Edit Existing Voluntary STEP

QAC Home > Voluntary STEP Search 0.0.7

**Quality Assurance Control
Voluntary STEP Search**

QAC ID:

Inspection Range: To

OSP:

Service Point:

STEP Status:

Carrier Type:

File Sample ID:

Carrier Name / ID:

Lot #:

Sublot #:

- If you know the QAC ID, type the number in the QAC ID box and press Search.
- To see a complete list of samples, leave page blank and press Search.
- To narrow your list, search by choosing dates, service point, carrier type, or File Sample ID, etc and press Search.
- The Voluntary STEP Status may be New, Supervised, or Revised.

Voluntary STEP List

QAC Home > Voluntary STEP Search > Voluntary STEP List 0.0.7

**Quality Assurance Control
Voluntary STEP List**

Action	QAC ID	STEP Type	STEP Status	Service Point	File Sample ID	Sublot #	Load Order Number	Class	Inspection Date	Inspector
Edit	752	Voluntary	New	172420	K7D91P-10	10	05WC249/203-1	Yellow Corn (YC)	5/26/2009	Rollins, Wilbert - 94788
Edit	701	Voluntary	Supervised	152820	11			Hard Red Winter Wheat (HRW)	5/3/2009	WOODS, GARY W - 19234
Edit	181	Voluntary	Supervised	152820	11			Hard Red Winter Wheat (HRW)	5/3/2009	WOODS, GARY W - 19234
Edit	37	Voluntary	Revised	155881	5555			Soft Red Winter Wheat (SRW)	3/13/2009	Damm, Donald E - 87040
Edit	38	Voluntary	Supervised	155881	6699			Blackeye Beans (BEB)	3/12/2009	Damm, Donald E - 87040
Edit	40	Voluntary	Revised	400010	1234			Yellow Corn (YC)	3/8/2009	WAGEMANN, JESSE D - 06952
Edit	184	Voluntary	Supervised	462370	183	6	L-1	Soft White Wheat (SWH)	10/29/2008	SUPLEMENTO, JEROME M - 06419
Edit	727	Voluntary	New		PTLX 33799			Yellow Corn (YC)	12/5/2006	BURGER, BENJAMIN SEAN - 15347
Edit	103	Voluntary	Supervised		CSXT 250201			Yellow Corn (YC)	12/4/2006	BURGER, BENJAMIN SEAN - 15347
Edit	104	Voluntary	Supervised	170596	ACBL 4209			Yellow Soybeans (YSB)	11/21/2006	Hollis, Dinia R - 89850
Edit	185	Voluntary	Revised		RRRX 182929			Yellow Corn (YC)	11/21/2006	BURGER, BENJAMIN SEAN - 15347
Edit	183	Voluntary	Revised	151060	80203				11/21/2006	SUMMERS, WAYNE A. - 50525
Edit	729	Voluntary	New		NAHX 476105			Yellow Corn (YC)	11/21/2006	BURGER, BENJAMIN SEAN - 15347
Edit	147	Voluntary	New	155400	200611161128			Yellow Corn (YC)	11/15/2006	LORD, MICHEAL L - 19065
Edit	736	Voluntary	New		ADMX 49120			Yellow Corn (YC)	11/14/2006	PFOFF, NATHAN J. - 15392
Edit	781	Voluntary	New	155880	49292 39			Yellow Soybeans (YSB)	11/6/2006	BLANFORD, EARL III - 50001
Edit	782	Voluntary	New	155880	200611090055			Yellow Soybeans (YSB)	11/6/2006	AVERY, DENNIS D. - 50054
Edit	705	Voluntary	New		10-24 #32			Yellow Soybeans (YSB)	10/30/2006	PARR, CHARLES T. - 15290
Edit	702	Voluntary	New	361650	NAHX 510569			Two-rowed Barley (TRB)	10/26/2006	Newlyn, David A - 93105
Edit	751	Voluntary	New		RITPAR #1			Yellow Corn (YC)	10/21/2006	PARR, CHARLES T. - 15290
Edit	753	Voluntary	Supervised	152820	061013L021			Rye (RYE)	10/17/2006	LAUBER, GREGORY A - 19064
Edit	703	Voluntary	New	361650	H-1; 4			Dark Northern	10/10/2006	McCaw, Richard D -

- Page lists Voluntary STEP records.
- The STEP Status may be New, Supervised, or Revised.
- Click the word Edit to pull up a record.

Voluntary STEP Edit

SIMS STEP

QAC ID: 1300 **Jurisdiction:** National
OSP: Kansas Grain Inspection Service, Inc. **Service Point:** 152820
STEP Status: New **File Sample ID:** 1
Lot Number: **Sublot Number:** **Service Types:** Official Submitted (USGSA)
Movement: **Carrier Type:** **Carrier ID / Name:** 532

SIMS: **BAR:**
Class / Subclass: Hard Red Winter Wheat (HRW) Hard Red Winter Wheat (HRW)
Date: 6/22/2010 **Set**
Inspector: TROWER, ALLEN L - 06697

Factor (uom)	Supervision Result	Plus	Minus	Result	Score	Remarks
DKT (%)	9.8	<input type="text" value=".1"/>	<input type="text" value="0"/>	9.90	98.99%	<input type="text"/>
ODOR (N/A)	Sour					Sour

Remarks:

- OSP QAS/BAR enters the Plus, Minus, Supervision inspector number or name, and Supervision Date.
- Enter supervision odors (& all non-numeric factors) in Remarks for the factor.
- Result and Score are calculated at data entry.
- Remarks can be added for each factor and/or the sample.
- Press Save to save and exit or Return to cancel.

STEP Edit (cont)

QAC Home > STEP Search > STEP List > STEP Edit 0.0.7

**Quality Assurance Control
STEP Edit**

SIMS **Corrective Action** STEP

QAC ID: 317 **Jurisdiction:** National
OSP: Kansas Grain Inspection Service, Inc. **Service Point:** 154900
STEP Status: Supervised **File Sample ID:** 32362
Lot Number: 200609110045 **Sublot Number:**
Movement: **Service Types:** Commercial Submitted (USGSA)
Carrier ID / Name: 32362 **Carrier Type:** Other

SIMS: **BAR:**
Class / Subclass: Hard Red Winter Wheat (HRW) Hard Red Winter Wheat (HRW) ▼
Date: 5/15/2009 5/15/2009
Inspector: BREESE, ANDREW L. - 50495 99154 Set
Lewis, Dempsey B - 99154 ▼

Factor (uom)	Supervision Result	Plus	Minus	Result	Score	Remarks
HT (%)	.1	0.20	0.00	0.30	33.33%	
DKT (%)	12.5	0.00	0.50	12.00	96.00%	

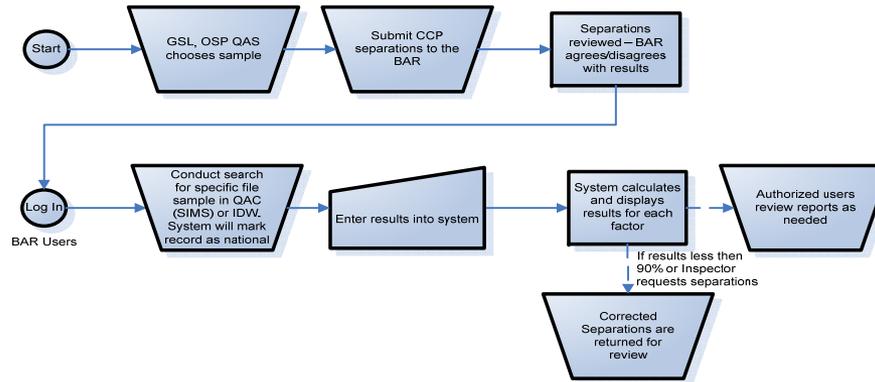
More Factors...

Remarks:

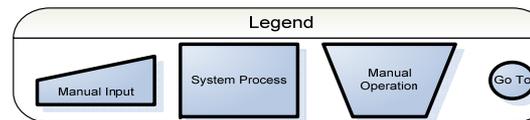
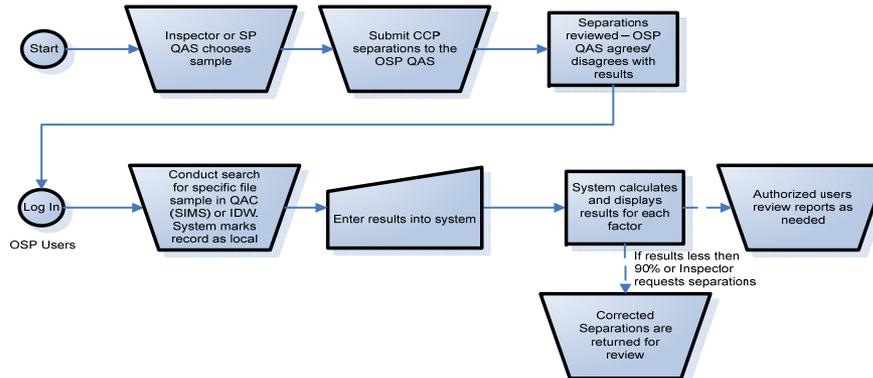
- Factor name will appear red if outside the threshold limit (currently 90%).
- Click the More Factors button to include additional non-mechanical factors that have SIMS results.
- Press Save to save and exit or Return to cancel.

VSTEP Flow Chart

National VSTEP Proposed Business Process



Local VSTEP Proposed Business Process



Contacts

- Comments and Questions can be directed to:

 - QAC Program Manager
 - Anita Heckenbach anita.d.heckenbach@usda.gov 816-891-0416
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