
QAC Step by Step

Create New Survey

FGIS *online*



QAC Home page

QAC Home 0.0.0

**Quality Assurance Control
Home Page**

<p>Performance</p> <ul style="list-style-type: none">Create New Targeted SIMSEdit New SIMSEdit Existing SIMS Create New Targeted STEPEdit New STEPEdit Existing STEP <p>Ability</p> <ul style="list-style-type: none">Edit Existing Corrective Action Create New OpinionEdit Existing Opinion Create New OTSEdit Existing OTS Create New PASEdit Existing PAS Create New RefereeEdit Existing Referee Create New SurveyEdit Existing Survey Create New Voluntary STEPEdit Existing Voluntary STEP	<p>Supervision Samples</p> <ul style="list-style-type: none">Create Domestic ComplaintEdit Existing Domestic Complaints Create Foreign ComplaintEdit Existing Foreign Complaints <p>Other</p> <ul style="list-style-type: none">Early Alert Program SIMS Record SearchSTEP Record Search <p>Reports</p> <ul style="list-style-type: none">Reports <p>Graphs</p> <ul style="list-style-type: none">Graphs <p>Administration</p> <ul style="list-style-type: none">SIMS TolerancesSIMS Distribution Rates Random SIMS Stratified RatesFlagged SIMS Profiles Random STEP Submission RatesFlagged STEP Profiles Factor Threshold Score
--	--

GIPSA | USDA.gov

FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | FirstGov | White House

The small link at the top left (example is “QAC Home”) is called a Breadcrumb. These can be clicked to navigate to other pages or come back “Home”.

Survey

- ▶ Surveys are samples sent to a group of inspectors to determine training needs. Inspectors analyze the sample for factor(s) and retain the sample until notified. At least 8 portions of the sample are submitted to the BAR to establish a target.
- ▶ SP QAS, OSP QAS or BAR may click Create New Survey link and choose the OSP, service point, commodity, and factor(s) to be tested.
- ▶ The inspector, SP QAS, OSP QAS or BAR clicks the Edit existing Survey and enters the original result.

Survey (cont)

- ▶ The BAR clicks the Edit Existing Survey and enters in the eight results to calculate the target value.
- ▶ When all results are entered, the originator of the survey clicks the Edit Existing Survey and presses the Calculate Std deviation button. This will determine the control limits for the survey. Inspectors with samples outside the limits will be asked to return their separations to the originator for correction.
- ▶ The SP QAS, OSP QAS or BAR clicks the Edit Existing Survey and enters the plus and minus corrections.

Create New Survey

QAC Home > New Survey 0.0.7

**Quality Assurance Control
New Survey**

Survey Name:

Description:

OSP:

FGIS - Analytical Services Group	
FGIS - Cedar Rapids Field Office	
FGIS - Grading Services Lab	
FGIS - Grand Forks Field Office	
FGIS - League City Field Office	
FGIS - Minneapolis Field Office	
FGIS - Montreal Field Office	
FGIS - Moscow Suboffice	
FGIS - New Orleans Field Office	
FGIS - Portland Field Office	
FGIS - Stuttgart Field Office	
FGIS - Toledo Field Office	
FGIS - Washington Federal/State Office	
FGIS - Wichita Field Office	
Test Field Office	

Service Point:

Select an OSP

Commodity:

Factors: Select a Commodity

- The SP QAS, OSP QAS, or BAR will use drop downs to select OSP(s), Service Point(s), Class/Subclass, Factor(s) and fills out the Survey name and description box.
- Click Create.

Select Survey Inspectors

QAC Home > Edit Survey > Select Survey Inspectors 0.0.7

Quality Assurance Control
Select Survey Inspectors

Number of Inspectors:

AVERY, DENNIS D. - 50054	
BLANFORD, EARL III - 50001	
BREESE, ANDREW L. - 50495	
BURGESS, CHARLES A. - 00775	
COLBERT, TERRY S. - 01242	
DAWSON, RON D - 01601	
Fallon, Henry E - 88040	
Favorite, Michael J - 88100	
Foley, Lezo - 88320	
GINTHER, MICHAEL D - 02431	
GONZALEZ, RAY - 50649	
Grigsby, Dorthy J - 88904	
Hall, Mack R - 89203	
Hall, Myron - 89202	
Harness, Walter L - 89480	

0 of 65 selected

To choose inspectors in survey:

1. Manually choose inspectors and press Select or
 2. Enter number of inspectors wanted in the box and press Select Random. Computer will randomly choose folks from the list.
- You can adjust the persons in your list by selecting or removing folks.
 - Press Save to save and exit or Return to cancel.

Edit Survey

QAC Home > Edit Survey 0.1.0

**Quality Assurance Control
Edit Survey**

Survey ID: 58
Status: Open
Survey Name: YC HT for CD
Description:
 OSP: CD
Service Point: 120720 - BEMET, IL (TOPFLIGHT GRAIN)
 121239 - CADWELL, IL (MOULTRIE GRAIN)
 121362 - CARLISLE, IL (CON AGRA)
 122337 - DEWEY, IL (FISHER FARMERS)
 122980 - FARMER CITY, IL (ALLIANCE PROD INC)
 123485 - GOODWINE, IL (GOODWINE COOP)
 124002 - HOMER, IL (Bunge)
 124020 - HOPESTON, IL
 125315 - MARTINTON, IL (DONOVAN COOP)
 125395 - MATTOON, IL (DORANS FARMERS ELEVATOR)
 125570 - MILFORD, IL (STOCKLAND GRAIN)
 126390 - OAKLAND, IL (ADM GRAIN)

Commodity: Yellow Corn (YC)

Factors:

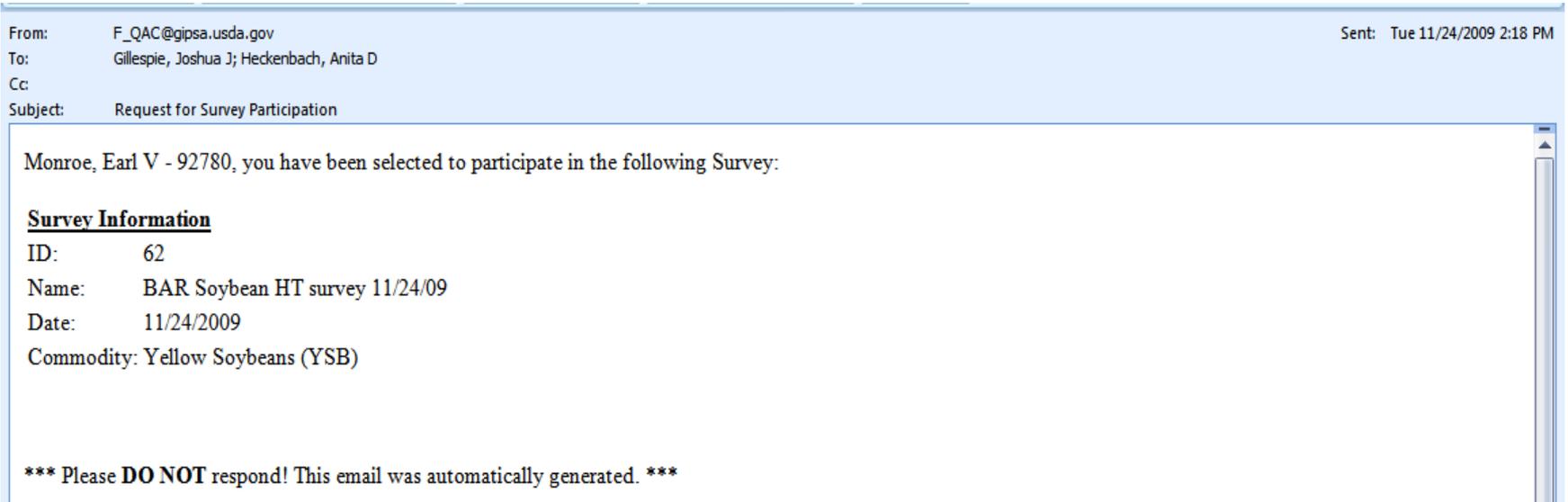
Factor (uom)	# of Entered Picks
HT (%)	0

Participants:

Action	Name - License Number	OSP	Status
Edit Delete	RICH, MATTHEW - 15676	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	PARR, CHARLES T. - 15290	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	WELLS, DOUGLAS W - 07138	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	WATSON, GERALD E. - 15319	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	BONAKOWSKI, CHRISTOPHER - 46194	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	AYERS, DAVID L - 00146	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	HOWELL, MATTHEW - 15637	Champaign-Danville Grain Inspection Departments, Inc.	Notified
Edit Delete	BURGER, BENJAMIN SEAN - 15347	Champaign-Danville Grain Inspection Departments, Inc.	Notified

- List will include Survey ID, Name, Description, commodity, factors, and participants.
- Status column indicates an email was sent to participants about the survey.
- Originator has the option to add or delete participants from the survey.
- Originator or BAR can see whether the Target values have been entered by looking at the field '# of Entered Picks'. This number should be at least 8.
- SP QAS, OSP QAS, or BAR have the ability to enter participants data by clicking Edit.

Survey Email - FGIS



- Each Participant will receive an email informing them that they were chosen for the survey.
- Survey ID is used by participant or QAS when entering the data into QAC.

Survey Email – Official Agency

From: F_QAC@gipsa.usda.gov
To: Gillespie, Joshua J; Heckenbach, Anita D
Cc:
Subject: CD Request for Survey Participation

Sent: Tue 11/24/2009 2:18 PM

The following inspectors have been selected to participate in a Survey:

Name - License Number

BEAUCHMAN, CHARLES E - 15085
BONAKOWSKI, CHRISTOPHER - 46194
LEEMON, BRUCE F - 03966
PARR, CHARLES T. - 15290

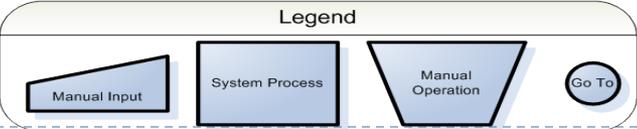
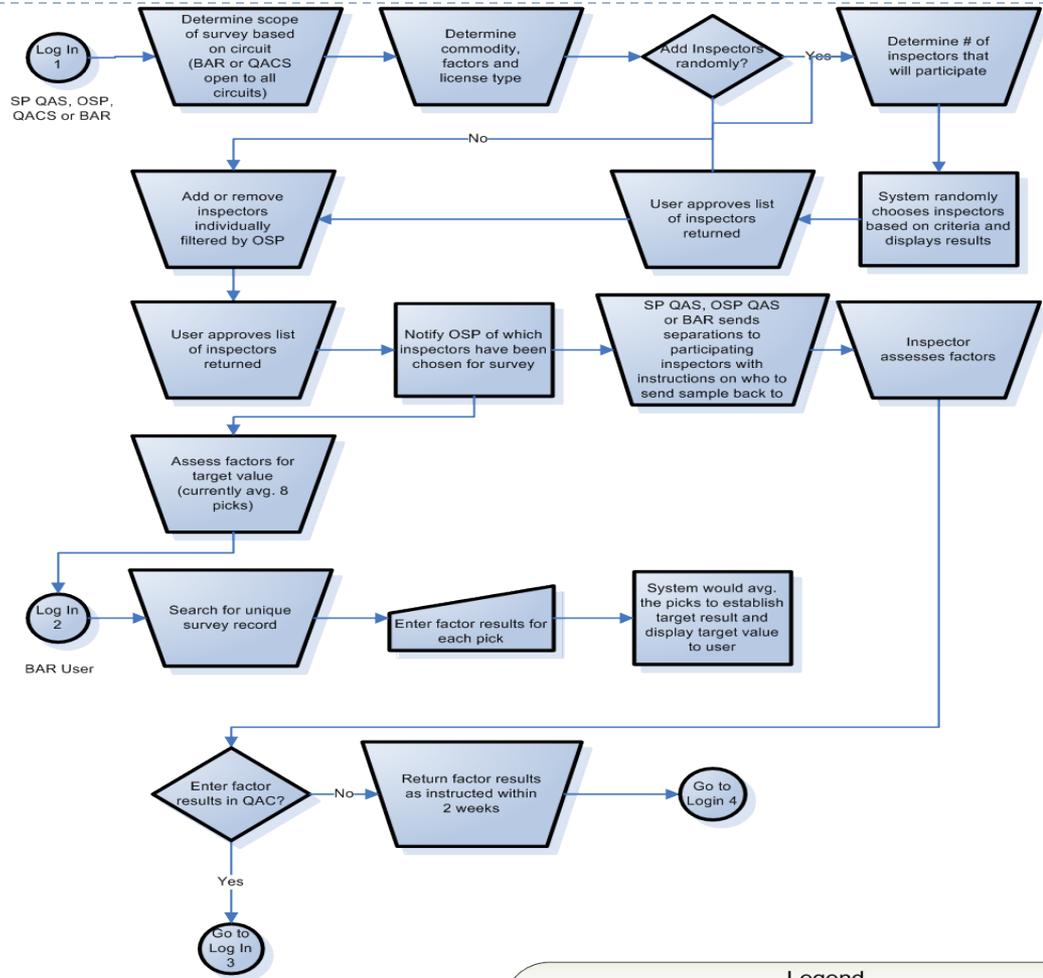
Survey Information

ID: 62
Name: BAR Soybean HT survey 11/24/09
Date: 11/24/2009
Commodity: Yellow Soybeans (YSB)

*** Please **DO NOT** respond! This email was automatically generated. ***

- Official Agency receives an email listing participants chosen for the survey.
- Survey ID is used by OSP QAS or SP QAS when entering the data into QAC.

Survey Flow Chart



Contacts

- Comments and Questions can be directed to:

 - QAC Project Manager
 - Anita Heckenbach anita.d.heckenbach@usda.gov 816-659-8402
 - USDA-FGIS-QACS
 - Ken Critchfield {Retired}
 - QAC Team members
 - David Ayers cdgid@aol.com
 - Jim Brown {Retired}
 - Larry Freese {Retired}
 - Dale Phetteplace {Retired}

