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# Getting Started with QAC Performance Tools and Early Alert

FGIS *online*



# Contents

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# Staging Website

▶ [https://fgiss.gipsa.usda.gov/default\\_home\\_FGIS.aspx](https://fgiss.gipsa.usda.gov/default_home_FGIS.aspx)

The screenshot shows a web browser window displaying the USDA GIPSA Staging Website. The browser title is "Inspection Services System - Windows Internet Explorer provided by USDA GIPSA OA ITS NTB". The address bar shows "usa.usda.gov/default\_home\_FGIS.aspx". The website header includes the USDA logo, "United States Department of Agriculture", "Grain Inspection, Packers & Stockyards Administration", and the word "Staging" in a large, stylized font. Below the header is a navigation menu with links for "Home", "About GIPSA", "Help", "Contact Us", and "Login". A search bar is located on the left side of the page. The main content area displays "You are here:" followed by a list of choices: "Inspection Data Warehouse (IDW)", "Certificates (CRT)", "Delegations/Designations and Export Registrations (DDR)", "Equipment Capability Testing (ECT)", "Inspection, Testing, and Weighing (ITW)", and "Quality Assurance and Control (QAC)". The footer contains links for "GIPSA | USDA.gov", "FOIA | Accessibility Statement", "Privacy Policy", "Non-Discrimination Statement", "Information Quality", "FirstGov", and "White House".

- QAC is only available for training.
- This website will allow you to practice until QAC goes into Production.
- Click the Quality Assurance and Control (QAC) link

# Request Access

**Application Access Request**

You do not have access to the requested resource. You may request the appropriate access by filling out the form below.

**First Name:** John  
**Mid Initial:** M.  
**Last Name:** Doe  
**Email Address:** John.m.doe@test.com

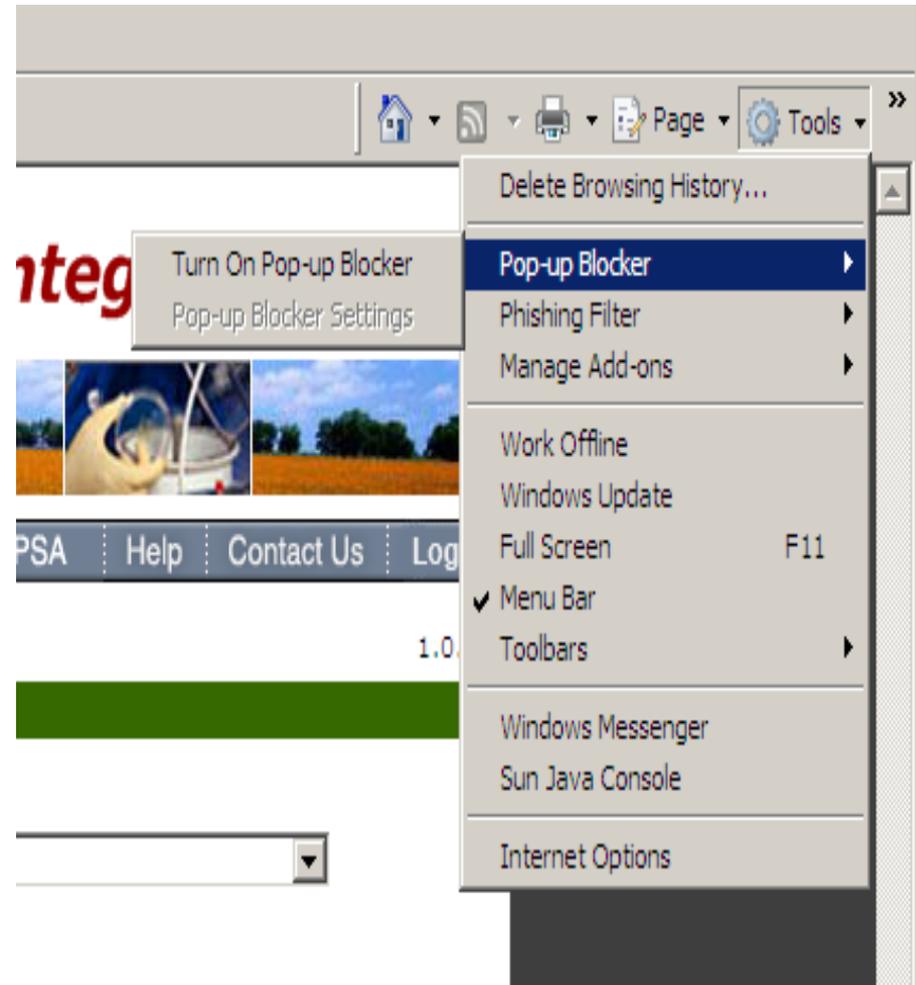
**Comment:**

**Phone Number:**

- The first time you access QAC, you'll see this screen. The comment field must include the agency/field office where you work and why you want access to QAC.
- After you press Request Access, you'll see a screen telling you that the request has been submitted and that processing may take 24 hours.
- You will receive an email informing you whether you have or haven't been granted access.
- User roles and jurisdiction are setup by a program administrator.
- The QAC functions that you will have access to (and not grayed out) are based on the roles, identities and jurisdiction that you are assigned.

# Popup blocker

- ▶ For best results, set popup blocker to off.
- ▶ Popup Blocker can cause some inconsistent results.



# Session Timeouts

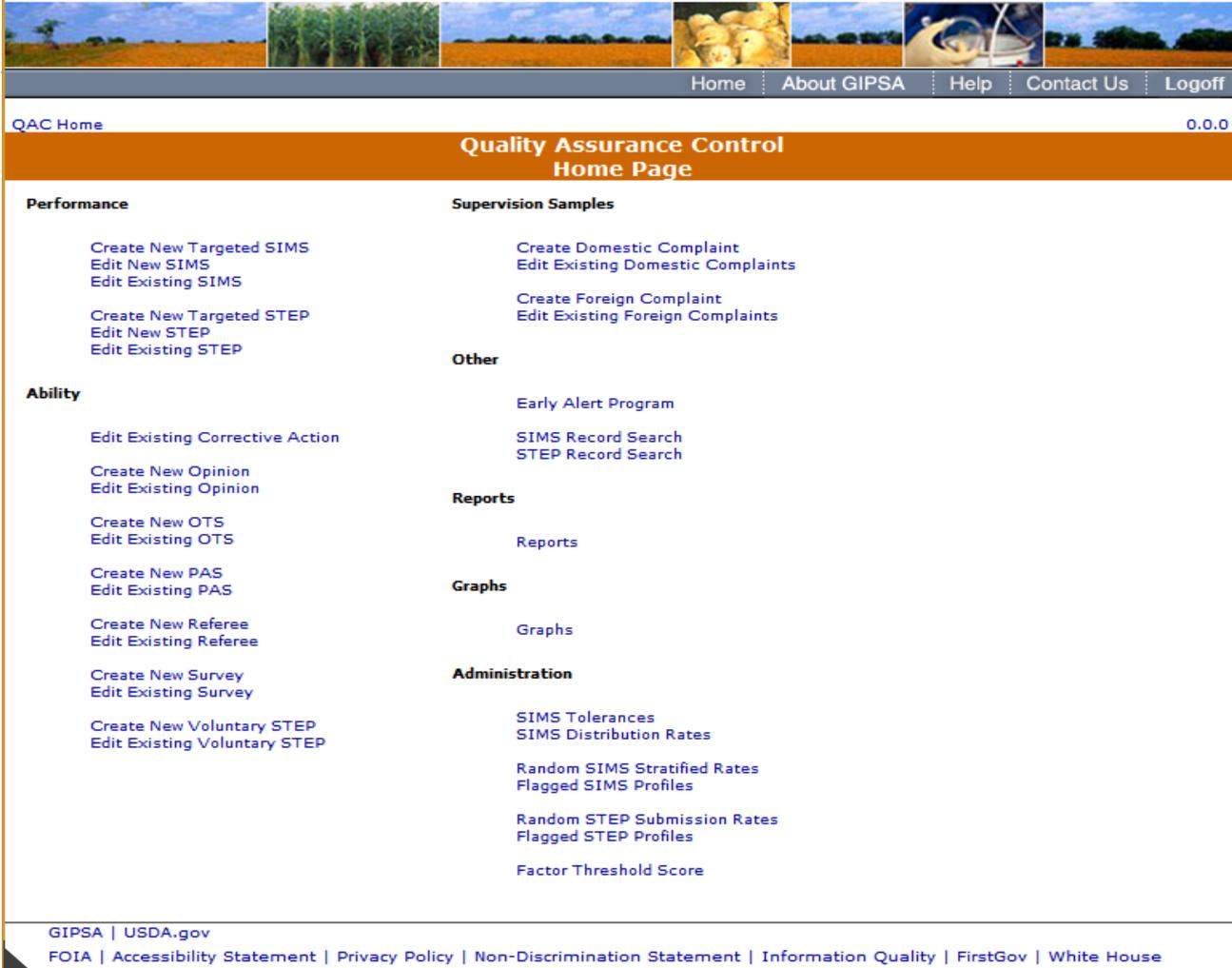
- ▶ eAuthentication can timeout from inactivity and require new login
- ▶ QAC can timeout and while a new login is not needed you would have to navigate back to the record you were on and some data could be lost.
- ▶ **TIP: Save work frequently**

The screenshot shows the USDA Grain Inspection, Packers & Stockyards Administration (GIPSA) website. The header includes the USDA logo and the text "United States Department of Agriculture Grain Inspection, Packers & Stockyards Administration". The word "Staging" is displayed in orange. Below the header is a navigation bar with links for Home, About GIPSA, Help, Contact Us, and Logoff. A search bar is visible, and a "You are here:" breadcrumb trail is present. The main content area displays a session timeout message: "Either your previous session has timed out or you must begin a new one. To continue please click on one of the links in the left menu." The left sidebar contains a "Browse by Subject" menu with options: GCBS Menu, FGIS Menu (highlighted), Inspection Data Warehouse (IDW), Certificates (CRT), Delegations, Designations and Export Registrations (DDR), Equipment Capability Testing (ECT), and P&SP Menu. The footer contains links for GIPSA | USDA.gov, FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | FirstGov | White House.

# General Information

- ▶ Slide titles that are underlined, like Create New Targeted STEP, correspond to clickable links on the QAC home page.
- ▶ Most QAC tables can be sorted by clicking the headings.
- ▶ Tabs will be created for each of the QAC functions applied to a unique sample. This will allow the user to view all the processes attributed to a sample.
- ▶ OSP QAS is able to view National SIMS/STEP results, but cannot edit.
- ▶ Supervision results of non-numeric factors, like odor, are entered in the:
  - ▶ 1) Supervision Result field in SIMS
  - ▶ 2) Remarks field associated with the factor in STEP, OTS, PAS, & Corrective Action
  - ▶ 3) QAS/BAR Pick Result fields in Opinion.

# QAC Home page



The screenshot shows the QAC Home page with a navigation bar at the top containing links for Home, About GIPSA, Help, Contact Us, and Logoff. Below the navigation bar is a breadcrumb link "QAC Home" and the version number "0.0.0". The main content area is titled "Quality Assurance Control Home Page" and is organized into two columns. The left column contains sections for Performance, Ability, and Administration. The right column contains sections for Supervision Samples, Other, Reports, Graphs, and Administration. The footer contains links for GIPSA | USDA.gov, FOIA, Accessibility Statement, Privacy Policy, Non-Discrimination Statement, Information Quality, FirstGov, and White House.

Home About GIPSA Help Contact Us Logoff

QAC Home 0.0.0

## Quality Assurance Control Home Page

|   |   |
|---|---|
| <b>Performance</b>                              | <b>Supervision Samples</b>                        |
| <a href="#">Create New Targeted SIMS</a>        | <a href="#">Create Domestic Complaint</a>         |
| <a href="#">Edit New SIMS</a>                   | <a href="#">Edit Existing Domestic Complaints</a> |
| <a href="#">Edit Existing SIMS</a>              |   |
| <a href="#">Create New Targeted STEP</a>        | <a href="#">Create Foreign Complaint</a>          |
| <a href="#">Edit New STEP</a>                   | <a href="#">Edit Existing Foreign Complaints</a>  |
| <a href="#">Edit Existing STEP</a>              |   |
| <b>Ability</b>                                  | <b>Other</b>                                      |
| <a href="#">Edit Existing Corrective Action</a> | <a href="#">Early Alert Program</a>               |
| <a href="#">Create New Opinion</a>              | <a href="#">SIMS Record Search</a>                |
| <a href="#">Edit Existing Opinion</a>           | <a href="#">STEP Record Search</a>                |
| <a href="#">Create New OTS</a>                  |   |
| <a href="#">Edit Existing OTS</a>               | <b>Reports</b>                                    |
| <a href="#">Create New PAS</a>                  | <a href="#">Reports</a>                           |
| <a href="#">Edit Existing PAS</a>               |   |
| <a href="#">Create New Referee</a>              | <b>Graphs</b>                                     |
| <a href="#">Edit Existing Referee</a>           | <a href="#">Graphs</a>                            |
| <a href="#">Create New Survey</a>               | <b>Administration</b>                             |
| <a href="#">Edit Existing Survey</a>            | <a href="#">SIMS Tolerances</a>                   |
| <a href="#">Create New Voluntary STEP</a>       | <a href="#">SIMS Distribution Rates</a>           |
| <a href="#">Edit Existing Voluntary STEP</a>    | <a href="#">Random SIMS Stratified Rates</a>      |
|   | <a href="#">Flagged SIMS Profiles</a>             |
|   | <a href="#">Random STEP Submission Rates</a>      |
|   | <a href="#">Flagged STEP Profiles</a>             |
|   | <a href="#">Factor Threshold Score</a>            |

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The small link at the top left (example is “QAC Home”) is called a Breadcrumb. These can be clicked to navigate to other pages or come back “Home”.

# Sample Inspection and Monitoring System (SIMS)

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- ▶ A tool designed to help detect developing problems by collecting information that describes current inspection performance. There are three ways to obtain information for SIMS – Random (RSIMS), Targeted (TSIMS), and Flagged (FSIMS).
- ▶ Targeted SIMS are created with the Create New Targeted SIMS link.
- ▶ Flagged SIMS profiles are created with the Flagged SIMS Profiles link.
- ▶ Once the sample is received by the QAS or GSL, they have the ability to enter their results by clicking the Edit New SIMS or Edit Existing SIMS link.

# Create New Targeted SIMS

QAC Home > Conduct New Targeted SIMS 0.1.7

**Quality Assurance Control**  
**Conduct New Targeted SIMS**

**\*At least one search criteria must be entered.\***

**Inspection Range:**  To

**OSP:**

|  |  |
|--|--|
| FGIS - Analytical Services Group                   |  |
| FGIS - Cedar Rapids Field Office                   |  |
| FGIS - Field Management Division (FOSS)            |  |
| FGIS - Grading Services Lab                        |  |
| FGIS - Grand Forks Field Office                    |  |
| FGIS - League City Field Office                    |  |
| FGIS - Minneapolis Field Office                    |  |
| FGIS - Montreal Field Office                       |  |
| FGIS - Moscow Suboffice                            |  |
| FGIS - New Orleans Field Office                    |  |
| FGIS - NIR Group                                   |  |
| FGIS - Portland Field Office                       |  |
| FGIS - Stuttgart Field Office                      |  |
| FGIS - Subjective Analysis and Board Appeals Group |  |
| FGIS - Toledo Field Office                         |  |

**Service Point:**  Select one or more OSPs and click 'Refresh'

**Inspector:**  Select one or more OSPs and click 'Refresh'

**Inspection Type:**

|              |  |
|--------------|--|
| Original     |  |
| Reinspection |  |
| Appeal       |  |

**Service Type:**

|                                |  |
|--------------------------------|--|
| Commercial Sample-Lot (USGSA)  |  |
| Commercial Submitted (USGSA)   |  |
| Export (USGSA)                 |  |
| Official Sample-Lot (USGSA)    |  |
| Official Submitted (USGSA)     |  |
| Lot (Quality) Inspection (AMA) |  |
| Submitted Sample (AMA)         |  |
| Warehouse Sample-Lot (USGSA)   |  |

**Commodity:**

|                                    |  |
|------------------------------------|--|
| Buckwheat (BUCK)                   |  |
| Buckwheat Hulls (BUHL)             |  |
| Confectionary Sunflower Seed (CSF) |  |

- This process searches all IDW for records.
- To narrow your list, search by choosing inspection date range, OSP, service point, inspectors, inspection type, service type, commodity, factor, original grade .....

# Create New Targeted SIMS (cont)

2 or better  
3  
3 or better  
4  
4 or better  
5  
5 or better  
6

Select >> << Remove

**Movement:**  
Export  
In  
Local  
Out

Select >> << Remove

**Carrier Type:**  
Barge  
Container  
Lash Barge  
Other  
Rail  
Ship  
Truck

Select >> << Remove

**Sampling Method:**  
Bag Trier  
Ellis Cup  
Mechanical Diverter  
Mechanical Probe  
Multiple  
Other  
Pelican  
Probe  
Woodside

Select >> << Remove

**Special Grade:**  
Aromatic  
Bleached  
Blighted  
Bright  
Chips  
Choice Handpicked  
Coated  
Ergoty  
Extra Heavy  
Flint  
Flint and Dent  
Garlicky  
Glutinous  
Granulated  
Heavy

Select >> << Remove

Record Limit: 2000 Search Return

- ... movement, carrier type, sampling method, or special grades and press Search or Return to cancel.
- Changing the Record Limit to a smaller number of samples, will bring up the last x number of samples in IDW that meet your criteria.

# Import Targeted SIMS

QAC Home > Conduct New Targeted SIMS > Import Targeted SIMS 0.1.7

**Quality Assurance Control  
Import Targeted SIMS**

SIMS to inspect (out of 7):   Percent  Number

| Import <input type="checkbox"/> | OSP  | Service Point | File Sample ID | Sublot # | Commodity Class | Inspection Date | Inspector                  |
|---------------------------------|------|---------------|----------------|----------|-----------------|-----------------|----------------------------|
| <input type="checkbox"/>        | NOFO | 17 0596       | 396-MP-1       |          | YC              | 10/20/2009      | Boline, Arthur W - 85830   |
| <input type="checkbox"/>        | NOFO | 17 0596       | N/A            |          | YC              | 10/21/2009      | Grows, Constance E - 80230 |
| <input type="checkbox"/>        | NOFO | 17 0596       | 413-MP-1       |          | YC              | 10/20/2009      | Boline, Arthur W - 85830   |
| <input type="checkbox"/>        | NOFO | 17 0455       | 430-MP-1       |          | YC              | 10/27/2009      | Boline, Arthur W - 85830   |
| <input type="checkbox"/>        | NOFO | 17 0455       | 433-MP-2       |          | S               | 10/28/2009      | Boline, Arthur W - 85830   |
| <input type="checkbox"/>        | NOFO | 17 0455       | 430-MP-4       |          | YC              | 10/27/2009      | Boline, Arthur W - 85830   |
| <input type="checkbox"/>        | NOFO | 17 0455       | 430-MP-3       |          | YC              | 10/27/2009      | Boline, Arthur W - 85830   |

to:

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- Import records from IDW into QAC:

1. Type a number in the box, choose either Percent or Number, and press Random Select. Program will randomly select records from the list or
  2. Manually choose records by clicking the box in the Import column or
  3. To choose all, click the box to the right of “Import”.
- You can adjust the records marking/unmarking the records.
  - Export results button will produce a list (just like you see on this page) to either a CSV file or an Excel spreadsheet.
  - Press Import to save and exit or Return to cancel.



# Imported TSIMS Message

QAC Home > Message 0.1.7

**Quality Assurance Control  
Message**

GSL (3 records(s) imported, GSL has been notified via email at [joshua.j.gillespie@gipsa.usda.gov](mailto:joshua.j.gillespie@gipsa.usda.gov)):

| QAC ID | Jurisdiction | Service Point | File Sample ID | Sublot # | Commodity Class | Inspection Date | Inspector               |
|--------|--------------|---------------|----------------|----------|-----------------|-----------------|-------------------------|
| 2304   | Local        | 171696        | 451            |          | YSB             | 10/20/2009      | Brown, Clarence - 80065 |
| 2302   | Local        | 121674        | A5DC3I         |          | SRW             | 10/26/2009      | Damm, Donald E - 87040  |
| 2303   | National     | 152820        | 1              |          | WHC             | 10/26/2009      | Damm, Donald E - 87040  |

[Return](#)

GIPSA | [USDA.gov](http://USDA.gov)

[FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [FirstGov](#) | [White House](#)

- List of newly imported records.
- QAC ID has been created.
- Message along top will tell you that the email has been sent (or not).
- Jurisdiction has been designated.
  1. National samples should be sent to GSL/Field Office for review.
  2. Local samples should go to OSP QAS for review.
- Press Return.

# Targeted SIMS via CRT

**Signature Original:**  **Signature Copies:**

**Upload Signature:**

**NO SIGNATURE FILE**

**Used for Billing:**  No  Yes

**Send Original to QAC as Corrective Action:**

|   |   |
|---|---|
| <b>Sublots With Insects:</b> <input type="text"/> | <b>Components Infested:</b> <input type="text"/>  |
| <b>Insects Per Lot:</b> <input type="text"/>      | <b>Insecticide:</b> <input type="text"/>          |
| <b>Dust Suppressant:</b> <input type="text"/>     | <b>Dye:</b> <input type="text"/>                  |
| <b>Fumigant:</b> <input type="text"/>             | <b>Aflatoxin Test Basis:</b> <input type="text"/> |

• Targeted SIMS will also be created through a new feature in CRT. CRT users can check a box when superseding a certificate for an appeal or BAR appeal that will import the information into QAC.

- Certificate must not be a divided lot.
- Certificate must not have detailed records
- Superseded information is found as the Original Result/Inspector while the superseding information is found as the Supervision Result/Inspector.



# Flagged SIMS Profiles

QAC Home > Flagged SIMS Profiles

0.1.6

## Quality Assurance Control Flagged SIMS Profiles

New Profile

| Action                                      | Profile Name  | OSP                                    | Grade   | Commodity Class  | Active Date Range     | Max. Samples |
|---|---------------|--|---|--|-----------------------|--------------|
| <a href="#">Edit</a> <a href="#">Delete</a> | flag test     | ALL                                    | 1, 2, 2 or better, 3, 3 or better, 4, 4 or better | YC   | 5/13/2009 - 5/13/2010 | 5            |
| <a href="#">Edit</a> <a href="#">Delete</a> | Kansas Salina | KS                                     | 1, 2, 2 or better, Sample Grade                   | ALL  | 5/10/2009 - 6/10/2009 | Unlimited    |
| <a href="#">Edit</a> <a href="#">Delete</a> | Kansas WOCL   | KS                                     | 2 or better, 3, 4                                 | ADU, DNS, DU, DUWH, HADU, HDWH, HRS, HRW, NS, RS, SRW, SWH, SWW, UNCL, WHCB, WWH, XWHT | 5/13/2009 - 9/13/2009 | Unlimited    |
| <a href="#">Edit</a> <a href="#">Delete</a> | po77          | CD, KS                                 | 1, 2, 2 or better, 3, 3 or better, 4              | CRAM, CSF, H, KHOR, MILLET   | 8/25/2009 - 9/1/2009  | 4            |
| <a href="#">Edit</a> <a href="#">Delete</a> | test5         | CD, CG, GFFO, KS, NOFO, POFO, STFO, WA | ALL   | ALL  | 8/26/2005 - 8/26/2009 | 4            |

[Return](#)

- OSP QAS will see a list of local profiles. FOSS and QACS will see all profiles.
- OSP QAS can create new/edit local Flagged SIMS Profiles.
- FOSS and QACS can create new/edit national Flagged SIMS profiles.
- Admin can delete profiles.
- Press New Profile to create a new profile or Return to return to main menu.
- Profiles are run at night against samples entered/uploaded into IDW in the past 24 hours. A list of samples matching the criteria is then emailed to the QAS.

# Flagged SIMS Profile Create

The screenshot shows a web browser window with the following content:

- Browser address bar: QAC Home > Flagged SIMS Profiles > Flagged SIMS Profile Create
- Page title: Quality Assurance Control Flagged SIMS Profile Create
- Version: 0.1.0
- Form fields:
  - Profile Name: [Text input]
  - Active Date Range: [Start date] To [End date]
  - Max. Samples: [Text input] (Unlimited if blank)
  - OSP: [List box containing: Champaign-Danville Grain Inspection Departments, Inc., California Agri Inspection Company, Ltd., FGIS - Grand Forks Field Office, Kansas Grain Inspection Service, Inc., FGIS - New Orleans Field Office, FGIS - Portland Field Office, FGIS - Stuttgart Field Office, Washington Department of Agriculture] [Select >>] [Remove <<]
  - Service Point: [Refresh] Select one or more OSPs and click 'Refresh'
  - Inspector: [Refresh] Select one or more OSPs and click 'Refresh'
  - Carrier ID: [Text input]
  - Carrier Type: [List box containing: Barge, Container, Lash Barge, Other, Rail, Ship, Truck] [Select >>] [Remove <<]
  - Grade: [List box containing: 1, 2, ...]

- Enter a descriptive and unique Profile Name.
- Enter the Active Date Range that the flagging process should occur.
- Enter maximum number of samples to be selected per day. If left empty, **ALL** samples meeting your criteria will be “Flagged” and will need to be sent to either the OSP QAS or GSL/Field Office.
- Use drop downs to specify the type of sample to be flagged by selecting OSP, Service Points, Inspectors, Carrier ID, Carrier Type, Grade, Sampling Device, Movement, Class/Subclass, Factor.
- Click Save or Return to cancel.

# Edit New SIMS

## Quality Assurance Control New SIMS List

SIMS Type:  SIMS Jurisdiction:

| Action               | QAC ID | SIMS Type | SIMS Status | Service Point | File Sample ID | Sublot # | Load Order Number | Class                       | Inspection Date | Inspector                 |
|----------------------|--------|-----------|-------------|---------------|----------------|----------|-------------------|-----------------------------|-----------------|---------------------------|
| <a href="#">Edit</a> | 1352   | Flagged   | New         | 171696        | test           |          |                   | Yellow Corn (YC)            | 5/18/2010       | Berteau, Wade S - 85700   |
| <a href="#">Edit</a> | 1333   | Flagged   | New         | 170594        | 51-MP-1        |          | 04DW250           | Soft Red Winter Wheat (SRW) | 4/15/2010       | Vial, Mary B - 80031      |
| <a href="#">Edit</a> | 1334   | Flagged   | New         | 170594        | 51-MP-2        |          | 04DW250           | Soft Red Winter Wheat (SRW) | 4/15/2010       | Vial, Mary B - 80031      |
| <a href="#">Edit</a> | 1310   | Targeted  | New         | 171696        | 654            |          |                   | Yellow Corn (YC)            | 4/12/2010       | Berteau, Wade S - 85700   |
| <a href="#">Edit</a> | 1330   | Targeted  | New         | 171696        | 951            |          |                   | Yellow Corn (YC)            | 4/12/2010       | Berteau, Wade S - 85700   |
| <a href="#">Edit</a> | 1331   | Targeted  | New         | 172420        | K48718-2       | 2        | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/12/2010       | Trufant, Ceneda C - 80030 |
| <a href="#">Edit</a> | 1332   | Targeted  | New         | 172420        | K48718-3       | 3        | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/12/2010       | Trufant, Ceneda C - 80030 |
| <a href="#">Edit</a> | 1308   | Targeted  | New         | 172420        | K48718-1       | 1        | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/11/2010       | Trufant, Ceneda C - 80030 |
| <a href="#">View</a> | 902    | Flagged   | New         | 172020        | 958KZK-39      | 39       | 01RS063 LOT #1    | Yellow Soybeans (YSB)       | 1/2/2010        | Moses, Robert L - 92888   |
| <a href="#">View</a> | 903    | Flagged   | New         | 172020        | 958KZK-38      | 38       | 01RS063 LOT #1    | Yellow Soybeans (YSB)       | 1/2/2010        | Moses, Robert L - 92888   |

- Page lists all new SIMS records that have not been supervised.
- User may click the SIMS Type drop down to view a specific type (Random, Targeted, or Flagged).
- User may click the SIMS Jurisdiction drop down to view just the National or Local selections.
- Depending on your rights, the column entitled Action shows either Edit or View.
- View indicates a sample the user does not rights to Edit.
- Click to pull up the record.

# Edit Existing SIMS

QAC Home > SIMS Search 0.1.9

**Quality Assurance Control  
SIMS Search**

QAC ID:

SIMS Type:

SIMS Jurisdiction:

Inspection Range:  To

OSP:

Service Point:

SIMS Status:

Carrier Type:

File Sample ID:

Carrier Name / ID:

Lot #:

Sublot #:

- If you know the QAC ID, type the number in the QAC ID box and press Search.
- To see a complete list of samples, leave page blank and press Search.
- To narrow your list, search by choosing dates, service points, carrier types, or File Sample ID, etc and press Search.
- The SIMS Status may be New, Supervised, Revised, or Sample Not Available.
- The SIMS Type may be Random, Targeted, or Flagged.
- BAR/GSL may select SIMS Jurisdiction, which are Local or National.

# SIMS List

## Quality Assurance Control SIMS List

| Action               | QAC ID | SIMS Type | SIMS Status | Service Point | File Sample ID | Sublot # | Load Order Number | Class                       | Inspection Date | Inspector                  |
|----------------------|--------|-----------|-------------|---------------|----------------|----------|-------------------|-----------------------------|-----------------|----------------------------|
| <a href="#">Edit</a> | 1352   | Flagged   | New         | 171696        | test           |          |                   | Yellow Corn (YC)            | 5/18/2010       | Berteau, Wade S - 85700    |
| <a href="#">Edit</a> | 1329   | Targeted  | Supervised  | 171696        | test           |          |                   | Yellow Corn (YC)            | 4/22/2010       | Berteau, Wade S - 85700    |
| <a href="#">Edit</a> | 1335   | Flagged   | Supervised  | 170594        | 51-MP-3        |          | 04DW250           | Soft Red Winter Wheat (SRW) | 4/16/2010       | Vial, Mary B - 80031       |
| <a href="#">Edit</a> | 1333   | Flagged   | New         | 170594        | 51-MP-1        |          | 04DW250           | Soft Red Winter Wheat (SRW) | 4/15/2010       | Vial, Mary B - 80031       |
| <a href="#">Edit</a> | 1334   | Flagged   | New         | 170594        | 51-MP-2        |          | 04DW250           | Soft Red Winter Wheat (SRW) | 4/15/2010       | Vial, Mary B - 80031       |
| <a href="#">Edit</a> | 1330   | Targeted  | New         | 171696        | 951            |          |                   | Yellow Corn (YC)            | 4/12/2010       | Berteau, Wade S - 85700    |
| <a href="#">Edit</a> | 1331   | Targeted  | New         | 172420        | K48718-2       | 2        | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/12/2010       | Trufant, Ceneda C - 80030  |
| <a href="#">Edit</a> | 1332   | Targeted  | New         | 172420        | K48718-3       | 3        | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/12/2010       | Trufant, Ceneda C - 80030  |
| <a href="#">Edit</a> | 1310   | Targeted  | New         | 171696        | 654            |          |                   | Yellow Corn (YC)            | 4/12/2010       | Berteau, Wade S - 85700    |
| <a href="#">Edit</a> | 1307   | Targeted  | Supervised  | 172420        | K48718-MP-1    | MP-1     | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/11/2010       | Volpe, Vincent P - 96520   |
| <a href="#">Edit</a> | 1308   | Targeted  | New         | 172420        | K48718-1       | 1        | 04WW183/170-2     | Soft Red Winter Wheat (SRW) | 4/11/2010       | Trufant, Ceneda C - 80030  |
| <a href="#">View</a> | 902    | Flagged   | New         | 172020        | 958KZK-39      | 39       | 01RS063 LOT #1    | Yellow Soybeans (YSB)       | 1/2/2010        | Moses, Robert L - 92888    |
| <a href="#">View</a> | 903    | Flagged   | New         | 172020        | 958KZK-38      | 38       | 01RS063 LOT #1    | Yellow Soybeans (YSB)       | 1/2/2010        | Moses, Robert L - 92888    |
| <a href="#">View</a> | 904    | Flagged   | New         | 172020        | 958KZK-35      | 35       | 01RS063 LOT #1    | Yellow Soybeans (YSB)       | 1/2/2010        | McLaurin, Melvin B - 92338 |

- Page lists SIMS records.
- Depending on your rights, the column entitled Action shows either Edit or View.
- View indicates a sample the user does not rights to Edit.
- Click to pull up the record



# SIMS Edit Screen

QAC Home > New SIMS List > SIMS Edit

0.1.0

## Quality Assurance Control SIMS Edit

|   |  |
|---|--|
| <p><b>Sample Not Available:</b> <input type="checkbox"/></p> <p><b>QAC ID:</b> 1470</p> <p><b>Status:</b> New</p> <p><b>Sublot Number:</b></p> <p><b>Movement:</b></p> <p><b>Grade:</b> 1</p> <p><b>Sample Device:</b></p> <p><b>Carrier ID / Name:</b> EMERY KOEHN CE 267482</p> <p><b>Inspector:</b> RAMSEY, DARREN F. - 50656</p> <p><b>Inspection Date:</b> 7/2/2009</p> <p><b>Supervision Conducted By:</b> OSP</p> <p><b>Supervision Inspector:</b> <input type="text"/> <input type="button" value="Set"/></p> | <p><b>OSP:</b> Kansas Grain Inspection Service, Inc.</p> <p><b>Service Point:</b> 151370</p> <p><b>Special Grades:</b> n/a</p> <p><b>Class / Subclass:</b> Yellow Corn (YC)</p> <p><b>Service Types:</b> Official Submitted (USGSA)</p> <p><b>Lot Number:</b></p> <p><b>File Sample ID:</b> 10</p> <p><b>Carrier:</b></p> <p><b>Inspection Level:</b> Original</p> <p><b>Supervision Special Grade:</b> <a href="#">Click to edit</a></p> <p><b>Final Class / Subclass:</b> <input type="text" value="Yellow Corn (YC)"/></p> <p><b>Supervision Date:</b> <input type="text"/></p> |
|---|--|

| Actionable | Factor (uom) | Original Result | Inspector                 | Supervision Result   | Supervision Inspector         | Warning | Action | Corrective Action |
|------------|--------------|-----------------|---------------------------|----------------------|-------------------------------|---------|--------|-------------------|
|            | DKT (%)      | 0.6             | RAMSEY, DARREN F. - 50656 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |

**Remarks:**

Request VSTEP

Last Modified Date: 8/21/2009 3:13:35 PM

- QAS/GSL/BAR enters the Supervision Result, Inspector number or name, and Date.
- QAS/GSL may create an opinion to the BAR by clicking Create & Attach Opinion.
- QAS may also request this sample to be used as a Voluntary STEP (VSTEP).
- Click More Factors to add additional factors that were missed.

# SIMS Edit Screen (cont)

QAC Home > SIMS Search > SIMS List > SIMS Edit

0.1.9

## Quality Assurance Control SIMS Edit

**Sample Not Available:**  **OSP:** FGIS - Portland Field Office  
**QAC ID:** 1567 **Service Point:** 361650  
**Status:** Supervised **Special Grades:** n/a  
**Sublot Number:** **Class / Subclass:** Dark Northern Spring Wheat (DNS)  
**Movement:** In **Service Types:** Official Sample-Lot (USGSA)  
**Grade:** 1 **Lot Number:** 200608288948  
**Sample Device:** Mechanical Diverter **File Sample ID:** BARGE ST 35  
**Carrier ID / Name:** BARGE ST 35 **Carrier:** Barge  
**Inspector:** McCaw, Richard D - 92103 **Inspection Level:** Original  
**Inspection Date:** 8/27/2006 **Supervision Special Grade:** [Click to edit](#)  
**Supervision Conducted By:** OSP **Final Class / Subclass:** Dark Northern Spring Wheat (DNS) ▼  
**Supervision Inspector:** 93105  **Supervision Date:** 9/16/2009  
 Newlyn, David A - 93105 ▼

| Actionable               | Factor (uom) | Original Result | Inspector                | Supervision Result | Supervision Inspector         | Warning     | Action      | Corrective Action        |
|--------------------------|--------------|-----------------|--------------------------|--------------------|-------------------------------|-------------|-------------|--------------------------|
| <input type="checkbox"/> | HT (%)       | 0               | McCaw, Richard D - 92103 | 0                  | Newlyn, David A - 93105       | 0 0.30      | 0 0.50      | <input type="checkbox"/> |
| <input type="checkbox"/> | DKT (%)      | 0               | McCaw, Richard D - 92103 | 2                  | Newlyn, David A - 93105       | 0.90 3.60   | 0.10 5.60   | <input type="checkbox"/> |
| <input type="checkbox"/> | CCL (%)      | 0               | McCaw, Richard D - 92103 | .1                 | Newlyn, David A - 93105       | 0 0.80      | 0 2.00      | <input type="checkbox"/> |
| <input type="checkbox"/> | WOCL (%)     | 0               | McCaw, Richard D - 92103 | 1.5                | Newlyn, David A - 93105       | 0.40 3.20   | 0 5.50      | <input type="checkbox"/> |
| <input type="checkbox"/> | DHV (%)      | 93              | McCaw, Richard D - 92103 | 94                 | Newlyn, David A - 93105       | 90.41 96.80 | 86.50 98.70 | <input type="checkbox"/> |
| <input type="checkbox"/> | ODOR (N/A)   |                 |                          | Musty              | <a href="#">Click to edit</a> |             |             | <input type="checkbox"/> |

Remarks:

- After Supervision Result is entered, the Warning and Action limits are shown. Factor name will appear in green if outside warning limits or red if outside the action limits.
- QAS/GSL/BAR may click Corrective Action, if warranted.
- If additional factors were added, QAS/GSL/BAR may mark factor as Actionable, if warranted.
- Press Save to save and exit or Return to cancel.

# SIMS - Sample Not Available

## Quality Assurance Control SIMS Edit

**Sample Not Available:**

**QAC ID:** 951  
**Status:** New  
**Sublot Number:** 48  
**Movement:** Export  
**Grade:** 2 or better  
**Sample Device:** Mechanical Diverter  
**Carrier ID / Name:** M/V NASCO DIAMOND  
**Inspector:** Medley, Robert I - 92410  
**Inspection Date:** 12/21/2009  
**Supervision Conducted By:** OSP  
**Supervision Inspector:**

**OSP:** FGIS - New Orleans Field Office  
**Service Point:** 170596  
**Special Grades:** n/a  
**Class / Subclass:** Yellow Soybeans (YSB)  
**Service Types:** Export (USGSA)  
**Lot Number:** C5DE8Z  
**File Sample ID:** C5DE8Z-48  
**Carrier:** Ship  
**Inspection Level:**  
**Supervision Special Grade:** [Click to edit](#)  
**Final Class / Subclass:**   
**Supervision Date:**

| Actionable | Factor (uom) | Original Result | Inspector                | Supervision Result   | Supervision Inspector         | Warning | Action | Corrective Action |
|------------|--------------|-----------------|--------------------------|----------------------|-------------------------------|---------|--------|-------------------|
|            | TW (lb/bu)   | 54.3            | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |
|            | M (%)        | 13.7            | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |
|            | HT (%)       | 0.9             | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |
|            | DKT (%)      | 4.1             | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |
|            | FM (%)       | 1.1             | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |
|            | SPL (%)      | 6.3             | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |
|            | SBOC (%)     | 0.2             | Medley, Robert I - 92410 | <input type="text"/> | <a href="#">Click to edit</a> |         |        |                   |

[More Factors...](#)

**Remarks:**

Sample was accidently dumped. Anita 1/16/2010

- Mark the box “Sample Not Available” if the one of the following is true:
  - The sample is unavailable for monitoring or
  - The Lot was certified on the average of several sublots and IDW does not have information on specific sublots, i.e. rice roundlots. {Results of individual sublots will not match the original results shown, the average of all the sublots}
- Enter the reason the sample is unavailable in the Remarks box and press Save.
- For National samples, please notify your Field Office or QACS to enter the remarks and mark the box.

# Subjective Testing and Evaluation Process (STEP)

- ▶ A tool designed to minimize interpretive variability within subjective factor determinations in all graded commodities. The BAR reviews the factor separations of the OSP QAS, while the OSP QAS reviews the factor separations of the inspector. There are four types of STEP – Random (RSTEP), Targeted (TSTEP), Flagged, (FSTEP) and Voluntary (VSTEP).
- ▶ Targeted STEP are created with the Create New Targeted STEP link.
- ▶ Flagged STEP profiles are created with the Flagged STEP Profiles link.
- ▶ Voluntary STEP are created with the Create New Voluntary STEP link.
- ▶ OSP QAS or BAR has the ability to enter their results by clicking the Edit New STEP or Edit Existing STEP link.

# Create New Targeted STEP

QAC Home > Conduct New Targeted STEP 0.1.6

**Quality Assurance Control  
Conduct New Targeted STEP**

**SIMS Inspection Range:**  To

**SIMS OSP:**

|   |  |
|---|--|
| Champaign-Danville Grain Inspection Departments, Inc.<br>California Agri Inspection Company, Ltd.<br>FGIS - Grand Forks Field Office<br>Kansas Grain Inspection Service, Inc.<br>FGIS - New Orleans Field Office<br>FGIS - Portland Field Office<br>FGIS - Stuttgart Field Office<br>Washington Department of Agriculture |  |
|---|--|

**SIMS Inspector:**  Select one or more OSPs and click 'Refresh'

**Inspection Type:**

|                                    |  |
|------------------------------------|--|
| Original<br>Reinspection<br>Appeal |  |
|------------------------------------|--|

**Service Type:**

|  |  |
|--|--|
| Commercial Sample-Lot (USGSA)<br>Commercial Submitted (USGSA)<br>Export (USGSA)<br>Official Sample-Lot (USGSA)<br>Official Submitted (USGSA)<br>Lot (Quality) Inspection (AMA)<br>Submitted Sample (AMA)<br>Warehouse Sample-Lot (USGSA) |  |
|--|--|

**SIMS Commodity:**

|   |  |
|---|--|
| Buckwheat (BUCK)<br>Buckwheat Hulls (BUHL)<br>Confectionary Sunflower Seed (CSF)<br>Crambe (CRAM)<br>Hops (H)<br>Khorasan (KHOR)<br>Millet (MILLET)<br>Mustard Seed (MS)<br>Popcorn (PS)<br>Rapeseed (RAPE)<br>Safflower Seed (SAF)<br>Wheat (WHEAT)<br>Whole Buckwheat Groats (WBWG)<br>Barley (BAR) |  |
|---|--|

- This process searches QAC for SIMS records that have been supervised.
- To narrow your list, search by choosing SIMS dates, OSPs, inspectors, inspection type, service type, commodity, factor, .....

# Create New Targeted STEP (cont)

The screenshot shows a software interface for creating a new targeted STEP. It consists of several sections, each with a list of options and a 'Select >>' button. A '<< Remove' button is located to the right of each list. At the bottom, there are 'Search' and 'Return' buttons.

- Movement:** Export, In, Local, Out
- Carrier Type:** Barge, Container, Lash Barge, Other, Rail, Ship, Truck
- Sampling Method:** Bag Trier, Ellis Cup, Mechanical Diverter, Mechanical Probe, Multiple, Other, Pelican, Probe, Woodside
- SIMS Special Grade:** Aromatic, Bleached, Blighted, Bright, Chips, Choice Handpicked, Coated, Ergoty, Extra Heavy, Flint, Flint and Dent, Garlicky, Glutinous, Granulated, Heavy

- ... grade, movement, carrier type, sampling method, or special grades and press Search or Return to cancel.

# Import Targeted STEP

QAC Home > Conduct New Targeted STEP > Import Targeted STEP 0.1.6

**Quality Assurance Control  
Import Targeted STEP**

SIMS to select for STEP (out of 2):   Percent  Number

| Select <input type="checkbox"/> | SIMS OSP | File Sample ID | Sublot # | SIMS Commodity Class | SIMS Supervision Date | SIMS Inspector            |
|---------------------------------|----------|----------------|----------|----------------------|-----------------------|---------------------------|
| <input type="checkbox"/>        | KS       | 15             |          | HRW                  | 10/30/2009            | JUREK, FRANCIS E. - 03462 |
| <input type="checkbox"/>        | KS       | 88             |          | HRW                  | 10/30/2009            | JUREK, FRANCIS E. - 03462 |

to:

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## Select records from SIMS into STEP:

1. Type a number in the box, choose either Percent or Number, and press Random Select. Program will randomly select records from the list or
  2. Manually choose records by clicking the box in the Import column or
  3. To choose all, click the box to the right of "Import".
- You can adjust the records by marking/unmarking the records.
  - Press Select for Step to save and exit or Return to cancel.
  - Export results button will produce a list (just like you see on this page) to either a CSV file or an Excel spreadsheet.

# New Targeted STEP

Home | About GIPSA | Help | Contact Us | Login

QAC Home > Message 0.0.7

## Quality Assurance Control Message

NOFO (2 SIMS record(s) selected for STEP, Stephen Swensen has been notified via email at [stephen.r.swensen@gipsa.usda.gov](mailto:stephen.r.swensen@gipsa.usda.gov)):

| QAC ID | Service Point | File Sample ID       | Sublot # | Commodity Class | Inspection Date | Inspector                 |
|--------|---------------|----------------------|----------|-----------------|-----------------|---------------------------|
| 682    | 170596        | BUNGE 604 (BINS 413, |          | YSB             | 10/22/2006      | Michel, Stephen C - 92470 |
| 720    |               | Bunge 116            |          | SRW             | 7/11/2006       | Holmes, James A - 90002   |

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FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | FirstGov | White House

- List of new TSTEP samples.
- Message along top will tell you that the email has been sent (or not).
- Press Return.

# Flagged STEP Profile

QAC Home > Flagged STEP Profiles

0.1.6

## Quality Assurance Control Flagged STEP Profiles

[New Profile](#)

| Action                      | Profile Name         | SIMS OSP                               | Grade                             | SIMS Commodity Class   | Active Date Range      | Max. Samples / Day |
|-----------------------------|----------------------|--|-----------------------------------|--|------------------------|--------------------|
| <a href="#">Edit Delete</a> | BLB                  | CD, CG, GFFO, KS, NOFO, POFO, STFO, WA | 2 or better                       | BLB  | 1/5/2009 - 5/12/2009   | 6                  |
| <a href="#">Edit Delete</a> | CD YC Mold           | ALL                                    | Substandard                       | ALL  | 1/1/2006 - 1/1/2010    | Unlimited          |
| <a href="#">Edit Delete</a> | ks hrw dkt           | KS                                     | 1, 2, 2 or better, 3, 3 or better | ADU, DNS, DU, DUWH, HADU, HDWH, HRS, HRW, K, NS, RS, SRW, SWH, SWW, WHC, WWH, XC, XWHT, YC | 9/1/2005 - 9/1/2008    | Unlimited          |
| <a href="#">Edit Delete</a> | KS test2             | KS                                     | ALL                               | HRW, K, YC   | 9/1/2005 - 9/1/2008    | Unlimited          |
| <a href="#">Edit Delete</a> | new gsl              | GSL                                    | ALL                               | ALL  | 1/30/2009 - 10/30/2010 | 5                  |
| <a href="#">Edit Delete</a> | POFO<br>HDWH<br>WOCL | POFO                                   | 2 or better                       | HDWH   | 1/1/2006 - 1/1/2010    | 2                  |

[Return](#)

- List shows the profiles that exist.
- BAR, QACS, or FOSS can edit or create a profile. Admin may delete a profile.
- Press New Profile to create a new profile. Press Return to return to main menu.



# Flagged STEP Profile Create

QAC Home > Flagged STEP Profiles > Flagged STEP Profile Create 0.1.6

**Quality Assurance Control  
Flagged STEP Profile Create**

**Profile Name:**

**Active Date Range:**  To

**Max. Samples / Day:**  (Unlimited if blank)

**SIMS OSP:**

|   |  |
|---|--|
| FGIS - Analytical Services Group        |  |
| FGIS - Cedar Rapids Field Office        |  |
| FGIS - Field Management Division (FOSS) |  |
| FGIS - Grading Services Lab             |  |
| FGIS - Grand Forks Field Office         |  |
| FGIS - League City Field Office         |  |
| FGIS - Minneapolis Field Office         |  |
| FGIS - Montreal Field Office            |  |
| FGIS - Moscow Suboffice                 |  |
| FGIS - New Orleans Field Office         |  |

Select >> << Remove

**Service Point:**  Select one or more OSPs and click 'Refresh'

**Supervision Inspector:**  Select one or more OSPs and click 'Refresh'

**Carrier ID:**

**Carrier Type:**

|            |  |
|------------|--|
| Barge      |  |
| Container  |  |
| Lash Barge |  |
| Other      |  |
| Rail       |  |
| Ship       |  |
| Truck      |  |

Select >> << Remove

**Grade:**

|             |  |
|-------------|--|
| 1           |  |
| 2           |  |
| 2 or better |  |
| 3           |  |
| 3 or better |  |

- Enter a descriptive and unique Profile Name.
- Enter the Active Date Range that the flagging process should occur.
- Enter the Maximum Samples per Day to be sent to the BAR. If left empty, **ALL** samples meeting your criteria will be “Flagged” and will need to be sent to the BAR.
- Enter your criteria by selecting the SIMS OSP, service point, supervision inspector, carrier ID, carrier type, grade, sampling device, movement , commodity class, and factors.
- Press Save or Return to cancel.

# Edit New STEP

## Quality Assurance Control New STEP List

STEP Type:  STEP Jurisdiction:

| Action               | QAC ID | STEP Type | STEP Status | Service Point | File Sample ID | Sublot # | Load Order Number | SIMS Class                  | Inspection Date | Original Inspector         | SIMS Supervision Date | SIMS Inspector            |
|----------------------|--------|-----------|-------------|---------------|----------------|----------|-------------------|-----------------------------|-----------------|----------------------------|-----------------------|---------------------------|
| <a href="#">Edit</a> | 2054   | Voluntary | New         | 155400        | 7423           |          |                   | Hard Red Winter Wheat (HRW) | 7/5/2009        | LORD, MICHEAL L - 19065    | 11/6/2009             | DAWSON, RON D - 01601     |
| <a href="#">Edit</a> | 1722   | Voluntary | New         |               | CRIX 173409    |          |                   | Yellow Corn (YC)            | 11/22/2006      | BIRD, JOEL L. - 15007      | 11/5/2009             | CROWLEY, LARRY L - 01403  |
| <a href="#">Edit</a> | 2048   | Voluntary | New         | 155400        | 7469           |          |                   | Hard Red Winter Wheat (HRW) | 7/5/2009        | LORD, MICHEAL L - 19065    | 11/4/2009             | LORD, MICHEAL L - 19065   |
| <a href="#">Edit</a> | 2063   | Targeted  | New         | 155400        | 7391           |          |                   | Hard Red Winter Wheat (HRW) | 7/5/2009        | LORD, MICHEAL L - 19065    | 11/3/2009             | Millerd, Ricky J - 99122  |
| <a href="#">Edit</a> | 1842   | Targeted  | New         | 151120        | 14             |          |                   | Hard Red Winter Wheat (HRW) | 7/5/2009        | KEMMERER, JAMES L. - 50364 | 11/3/2009             | LAUBER, GREGORY A - 19064 |
| <a href="#">Edit</a> | 1843   | Targeted  | New         | 151060        | 67             |          |                   | Hard Red Winter Wheat (HRW) | 7/5/2009        | PERKINS, ADAM - 50682      | 11/3/2009             | HICKS, LEONARD J - 02874  |
| <a href="#">Edit</a> | 2016   | Targeted  | New         | 170596        | N/A            |          | 10BC003           | Yellow Corn (YC)            | 10/19/2009      | Grigsby, Dorothy J - 88904 | 11/3/2009             | Magee, James S - 91677    |
| <a href="#">Edit</a> | 2030   | Flagged   | New         | 121674        | A5DC3I         |          | #03               | Soft Red Winter Wheat (SRW) | 10/26/2009      | Damm, Donald E - 87040     | 11/3/2009             | Damm, Donald E - 87040    |

- Page lists all new STEP records that have not been reviewed.
- Can click on the STEP Type drop-down to view a specific type - Random, Targeted, Flagged, Voluntary
- BAR/GSL may click the STEP Jurisdiction drop-down to view just the National or Local selections.
- Click the word Edit to pull up a record.

# Edit Existing STEP

QAC Home > STEP Search

0.1.9

**Quality Assurance Control  
STEP Search**

QAC ID:

STEP Type:

STEP Jurisdiction:

SIMS Inspection Range:  To

SIMS OSP:

Service Point:

STEP Status:

Carrier Type:

File Sample ID:

Carrier Name / ID:

Lot #:

Sublot #:

- If you know the QAC ID, type the number in the QAC ID box and press Search.
- To see a complete list of samples, leave page blank and press Search.
- To narrow your list, search by choosing dates, service point, carrier type, or File Sample ID, etc and press Search.
- The STEP Status may be New, Supervised, or Revised.
- The STEP types may be Random, Targeted, Flagged, or Voluntary.
- BAR/GSL may select STEP Jurisdiction, which are Local or National.

# STEP List

QAC Home > STEP Search > STEP List

0.0.7

## Quality Assurance Control STEP List

| Action               | QAC ID | STEP Type | STEP Status | Service Point | File Sample ID | Sublot # | Load Order Number | Class                         | Inspection Date | Inspector                    |
|----------------------|--------|-----------|-------------|---------------|----------------|----------|-------------------|-------------------------------|-----------------|------------------------------|
| <a href="#">Edit</a> | 752    | Voluntary | New         | 172420        | K7D91P-10      | 10       | 05WC249/203-1     | Yellow Corn (YC)              | 5/26/2009       | Rollins, Wilbert - 94788     |
| <a href="#">Edit</a> | 701    | Voluntary | Supervised  | 152820        | 11             |          |                   | Hard Red Winter Wheat (HRW)   | 5/3/2009        | WOODS, GARY W - 19234        |
| <a href="#">Edit</a> | 181    | Voluntary | Supervised  | 152820        | 11             |          |                   | Hard Red Winter Wheat (HRW)   | 5/3/2009        | WOODS, GARY W - 19234        |
| <a href="#">Edit</a> | 196    | Targeted  | Supervised  | 152820        | 11             |          |                   | Hard Red Winter Wheat (HRW)   | 4/20/2009       | WOODS, GARY W - 19234        |
| <a href="#">Edit</a> | 36     | Targeted  | Supervised  | 155881        | 4444           |          |                   | Soft Red Winter Wheat (SRW)   | 3/13/2009       | Damm, Donald E - 87040       |
| <a href="#">Edit</a> | 37     | Voluntary | Revised     | 155881        | 5555           |          |                   | Soft Red Winter Wheat (SRW)   | 3/13/2009       | Damm, Donald E - 87040       |
| <a href="#">Edit</a> | 38     | Voluntary | Supervised  | 155881        | 6699           |          |                   | Blackeye Beans (BEB)          | 3/12/2009       | Damm, Donald E - 87040       |
| <a href="#">Edit</a> | 39     | Targeted  | New         | 400010        | 123            |          |                   | Yellow Corn (YC)              | 3/8/2009        | WAGEMANN, JESSE D - 06952    |
| <a href="#">Edit</a> | 40     | Voluntary | Revised     | 400010        | 1234           |          |                   | Yellow Corn (YC)              | 3/8/2009        | WAGEMANN, JESSE D - 06952    |
| <a href="#">Edit</a> | 184    | Voluntary | Supervised  | 462370        | 183            | 6        | L-1               | Soft White Wheat (SWH)        | 10/29/2008      | SUPLEMENTO, JEROME M - 06419 |
| <a href="#">Edit</a> | 347    | Targeted  | New         | 484730        | SOO 116846     |          |                   | Hard Amber Durum Wheat (HADU) | 10/10/2008      | JOHNSEN, PHILLIP B - 03290   |
| <a href="#">Edit</a> | 348    | Targeted  | New         | 484730        | EEC 61732      |          |                   | Hard Amber Durum Wheat (HADU) | 10/10/2008      | AVERY, CARL J - 00145        |
| <a href="#">Edit</a> | 349    | Targeted  | New         | 484730        | TILX 637024    |          |                   | Northern Spring Wheat (NS)    | 10/10/2008      | JOHNSEN, PHILLIP B - 03290   |
| <a href="#">Edit</a> | 350    | Targeted  | New         | 484730        | TILX 636998    |          |                   | Northern Spring Wheat (NS)    | 10/10/2008      | JOHNSEN, PHILLIP B - 03290   |
| <a href="#">Edit</a> | 351    | Targeted  | New         | 484730        | BN 471404      |          |                   | Northern Spring Wheat (NS)    | 10/10/2008      | JOHNSEN, PHILLIP B - 03290   |
| <a href="#">Edit</a> | 352    | Targeted  | New         | 484730        | BN 462048      |          |                   | Northern Spring Wheat (NS)    | 10/10/2008      | JOHNSEN, PHILLIP B - 03290   |
| <a href="#">Edit</a> | 41     | Targeted  | New         | 484730        | BN 456143      |          |                   | Northern Spring Wheat (NS)    | 10/10/2008      | JOHNSEN, PHILLIP B - 03290   |
| <a href="#">Edit</a> | 42     | Targeted  | New         | 484730        | 82733467       |          |                   | Yellow Corn (YC)              | 10/10/2008      | BIRCH, JASON L - 21104       |
| <a href="#">Edit</a> | 43     | Targeted  | New         | 484730        | 526724986      |          |                   | Yellow Soybeans (YSB)         | 10/10/2008      | BIRCH, JASON L - 21104       |
| <a href="#">Edit</a> | 483    | Random    | New         | 170596        | C4YD8D-41      | 41       | 09BW221 Lot 1.    | Soft Red Winter Wheat (SRW)   | 9/12/2008       | Medley, Robert I - 92410     |
| <a href="#">Edit</a> | 59     | Targeted  | New         | 171800        | BUNGE-720      |          |                   | Yellow Corn (YC)              | 8/22/2008       | MILLER, DAVID K. -           |

- Page lists STEP records.
- Click the word Edit to pull up a record.

# STEP Edit

QAC Home > STEP Search > STEP List > STEP Edit 0.1.9

**Quality Assurance Control**  
**STEP Edit**

**QAC ID:** 1567      **Jurisdiction:** National  
**OSP:** FGIS - Portland Field Office      **Service Point:** 361650  
**STEP Status:** New      **File Sample ID:** BARGE ST 35  
**Lot Number:** 200608288948      **Sublot Number:**  
**Movement:** In      **Service Types:** Official Sample-Lot (USGSA)  
**Carrier ID / Name:** BARGE ST 35      **Carrier Type:** Barge

**SIMS:**      **BAR:**  
**Class / Subclass:** Dark Northern Spring Wheat (DNS)

**Date:** 9/16/2009   
**Inspector:** Newlyn, David A - 93105

| Factor (uom) | Supervision Result | Plus                 | Minus                | Result | Score | Remarks              |
|--------------|--------------------|----------------------|----------------------|--------|-------|----------------------|
| HT (%)       | 0                  | <input type="text"/> | <input type="text"/> | -      | -     | <input type="text"/> |
| DKT (%)      | 2                  | <input type="text"/> | <input type="text"/> |        |       | <input type="text"/> |
| CCL (%)      | .1                 | <input type="text"/> | <input type="text"/> |        |       | <input type="text"/> |
| WOCL (%)     | 1.5                | <input type="text"/> | <input type="text"/> |        |       | <input type="text"/> |
| DHV (%)      | 94                 | <input type="text"/> | <input type="text"/> |        |       | <input type="text"/> |
| ODOR (N/A)   | Sour               |                      |                      |        |       | <input type="text"/> |

**Remarks:**

- OSP QAS/BAR enters the Plus, Minus, Supervision inspector number or name, and Supervision Date.
- Result and Score are calculated at data entry.
- Remarks can be added for each factor and/or the sample.



# Early Alerts

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- ▶ Early Alerts is a tool similar to a bulletin board that allows information to get out to everyone quickly.
- ▶ The BAR, QACS, FOSS, and GSL can click on the Early Alert Program link and click the Create Circuits link to create new local or national circuits.
- ▶ The OSP QAS can click on Early Alert Program and click the Create Circuits link to create new local circuits.
- ▶ BAR, QACS, FOSS, GSL and OSP QAS can click on the Bulletins link and type in a new message. When the Post button is pressed, the message is posted and an email goes out to all member/subscribers of that circuit.
- ▶ Everyone can read and respond to all posts.

# Early Alert Program

The screenshot shows a web application interface for 'Quality Assurance Control Early Alert Circuits'. At the top, there is a navigation bar with links for 'Home', 'About QAC', 'Help', 'Contact Us', and 'Logout'. Below this is a red header with the text 'Quality Assurance Control Early Alert Circuits' and a version number '0.1.7' on the right. The main content area is white and contains a list of circuit categories, each with a 'Bulletins' link. The categories are: 'Create New Circuit', 'Upper Midwest' (Upper Midwest area), 'Sorghum Odor' (odor problems), 'Rice (midwest) Information' (Rice (midwest)), 'Pacific Northwest' (Pacific Northwest area), 'Mississippi River' (Folks who grade grain along the river), 'Kansas Grain' (Service points of Kansas Grain), and 'GSL Circuit' (Those supervised by GSL). At the bottom of the list is a 'Return' button.

- Click 'Create New Circuit'
  1. OSP QAS can create local circuits.
  2. BAR, QACS, FOSS and GSL can create national and local circuits.
- Click 'Bulletins' - Anyone with e-authentication can read and respond to alerts in any Bulletin.
- Click 'Edit' - BAR, QACS, FOSS and GSL can edit any circuit.
- Click 'Delete' - BAR, QACS, FOSS and GSL can delete any circuit.
- Click Return to return to QAC home page.

# Create New Circuits

QAC Home > Early Alert Circuits > Create Early Alert Circuit 0.0.7

**Quality Assurance Control**  
**Create Early Alert Circuit**

**Circuit Name:**

**Description:**

**OSP:**

- FGIS - Analytical Services Group
- FGIS - Cedar Rapids Field Office
- FGIS - Field Management Division (FOSS)
- FGIS - Grading Services Lab
- FGIS - Grand Forks Field Office
- FGIS - League City Field Office
- FGIS - Minneapolis Field Office
- FGIS - Montreal Field Office
- FGIS - Moscow Suboffice
- FGIS - New Orleans Field Office
- FGIS - Portland Field Office
- FGIS - Stuttgart Field Office
- FGIS - Subjective Analysis and Board Appeals Group
- FGIS - Toledo Field Office
- FGIS - Washington Federal/State Office

**Subscribers:**  
(email addresses)

- Enter a unique and descriptive Circuit Name.
- Enter Description of circuit.
- Select OSPs to be in the Circuit
- Email addresses that are not found in OPA can be added as subscribers.
- Subscribers and OSPs will receive an email whenever something new is posted to this Circuit.

# Create New Circuit - example

QAC Home > Early Alert Circuits > Create Early Alert Circuit 0.0.7

**Quality Assurance Control**  
**Create Early Alert Circuit**

**Circuit Name:**

**Description:**

**OSP:**

|  |   |
|--|---|
| Global Grain Inspection Services, Inc.<br>Hastings Grain Inspection, Inc.<br>Jinks Grain Weighing Service<br>Kansas Grain Inspection Service, Inc.<br>KCE Inspection Services, LLC<br>Lewiston Grain Inspection Service, Inc.<br>Louisiana Department of Agriculture and Forestry<br>Minot Grain Inspection, Inc.<br>Shepley's ITE RENAME Test RETEST please work<br>Titus Grain Inspection, Inc.<br>Tri-State Grain Inspection Service, Inc.<br>Virginia Department of Agriculture and consumer Services<br>Washington Department of Agriculture<br>Wisconsin Department of Agriculture, Trade and Consumer Protection<br>Minnesota Department of Agriculture | FGIS - Cedar Rapids Field Office<br>FGIS - New Orleans Field Office<br>FGIS - Stuttgart Field Office<br>FGIS - Toledo Field Office<br>Cairo Grain Inspection Agency, Inc.<br>Champaign-Danville Grain Inspection Departments, Inc.<br>Eastern Iowa Grain Inspection and Weighing Service, Inc.<br>Illinois Official Grain Inspection<br>J. W. Barton Grain Inspection Service, Inc.<br>Kankakee Grain Inspection, Inc.<br>Keokuk Grain Inspection Service |
|--|---|

**Subscribers:**   
(email addresses)

Press Save to save and exit or Return to cancel..



# Create Bulletin

Home About GIPSA Help Contact Us Logoff

QAC Home > Early Alert Circuits > Early Alert Bulletins 0.0.7

**Quality Assurance Control  
Mississippi River**

**Name:** FGI TesterFive

**Bulletin Subject:** Soybean - Frost damage

**Message:** Trucks with Frost Damaged Soybeans are being seen in Timbuktu

**Mold on Soybeans** (FGI TesterFive, 6/3/2009 2:56 PM) [[Responses](#)] [[Delete](#)]  
heads up -

Soybean Barges are arriving with mold on them. The amount varies.

- OSP QAS can create bulletins in the local circuit.
- BAR, QACS, FOSS, and GSL can create bulletins in national and local circuits.
- Enter the Bulletin Subject and Message.
- Press Post/Send Email
- Members and Subscribers to that circuit will receive the message via email.

# Create Bulletin (cont)

[QAC Home](#) > [Early Alert Circuits](#) > [Early Alert Bulletins](#)

0.0.7

## Quality Assurance Control Mississippi River

Name: FGI TesterFive

Bulletin Subject:

Post / Send Email

Message:

A screenshot of a Windows Internet Explorer window. The window title is "Windows Internet Explorer". The main content area displays a yellow warning triangle icon with an exclamation mark. To the right of the icon, the text reads "Circuit OSPs and Subscribers have been notified of the bulletin via email". Below the text is an "OK" button.

**Mold on Soybeans** (FGI TesterFive, 6/3/2009 2:56 PM) [[Responses](#)] [[Delete](#)]  
heads up -

Soybean Barges are arriving with mold on them. The amount varies.

[Return](#)

- Message when Post/Send Email is pressed.
- Press OK.
- Press Return.

# Contacts

- Comments and Questions can be directed to:

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  - QAC Project Manager
    - Anita Heckenbach [anita.d.heckenbach@usda.gov](mailto:anita.d.heckenbach@usda.gov) 816-659-8402
  - USDA-FGIS-QACS
    - Ken Critchfield {Retired}
  - QAC Team members
    - David Ayers [cdgid@aol.com](mailto:cdgid@aol.com)
    - Jim Brown {Retired}
    - Larry Freese {Retired}
    - Dale Phetteplace {Retired}